

**MINUTES
TAYLORS FIRE & SEWER DISTRICT
REGULAR MONTHLY MEETING
October 11, 2016**

The regular monthly meeting of the Board of Commissioners was held at the District Office in the Board Room, 3335 Wade Hampton Blvd., Taylors, South Carolina at 4:30 pm.

BOARD MEMBERS PRESENT

Douglas L. Wavle, Commission Chairman
Paul Bowen, Commission Vice Chairman/Treasurer
Mark A. J. Rea Jr., Commission Secretary

STAFF PRESENT

Bobby Baker, Fire Chief	Mike Townsend, Right-of-Way Crew Leader
Samantha Bartow, Director of Sewer Services	Gary Cantrell, TV Crew Leader
Robert Van Pelt, Assistant Fire Chief	Chris Powell, Construction Crew Leader
James Baker, Fire Marshal	Mitchell Merrell, Cleaning Crew Leader
Stephanie Hackler, Bookkeeper	

OTHERS PRESENT:

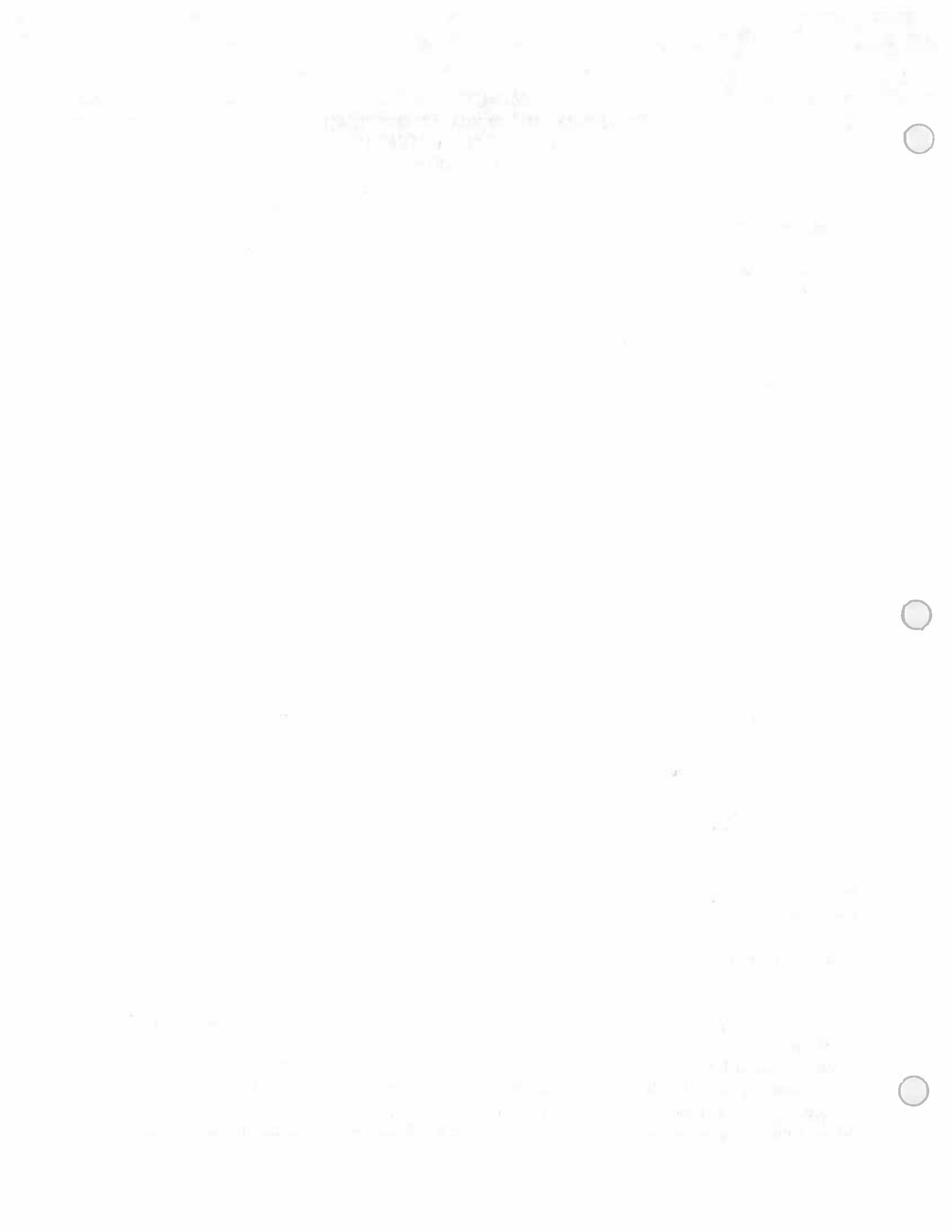
Kaelyn Pfenning, (Greer Citizen), Sean Kurtz (A.T. LOCKE), Tina Smerdon (A.T. LOCKE)

The meeting was called to order by Chairman Wavle at 4:31 pm. Chairman Wavle stated that the media outlets who requested notification of this monthly meeting were notified via door posting, email, website, Facebook, and Twitter.

Chairman Wavle presented the minutes from the Regular Scheduled Meeting held on August 9, 2016 at 4:30 pm. Secretary Rea made a motion to accept the minutes from the August 9, 2016 meeting as written and attached. Chairman Wavle seconded the motion. The motion carried unanimously.

Chairman Wavle recognized Director Bartow for the Sewer Reports. In the absence of GIS Analyst King, Director Bartow presented the GIS report as written and attached. She detailed the various projects that GIS Analyst King has been working on as well as summarized the meetings she has attended. Director Bartow asked if there were any questions concerning GIS Analyst King's report. Chairman Wavle asked what the acronym PACP stood for. Director Bartow stated that PACP stood for Pipeline and Assessment Certification Program. Secretary Rea then commented that the District had seen a huge spike in SC811 tickets in the month of August. Director Bartow stated that was correct and that if the Board needed any more specific details regarding SC811 tickets, they could ask TV Crew Leader Cantrell. Director Bartow then gave a brief synopsis of the email she sent and response she received back from the SC811 Legislative Board regarding the District's SC811 ticket analysis.

Director Bartow presented the Sewer report as written and attached. She reviewed the Permit Fees for the months of August and September 2016. She reviewed the Work Order and Service Request summaries from July 1, 2016 to the present date. Director Bartow detailed the various meetings and training opportunities that the Sewer Department attended in the proceeding months. She also detailed the meetings/training that are scheduled for the coming months. Director Bartow then read aloud an email from Engineer Aaron Fraizer, in his absence, detailing an update on the SSES and

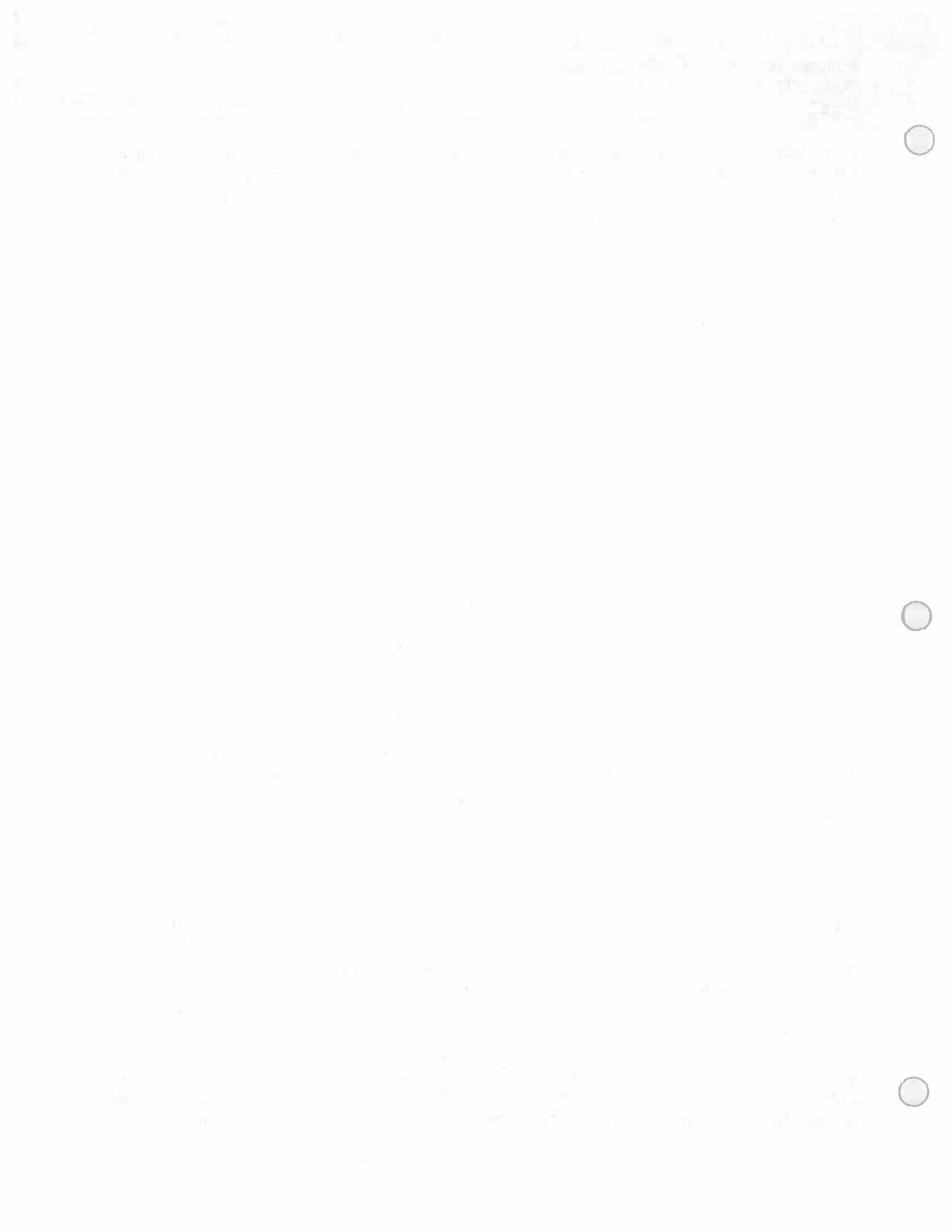


Rehabilitation schedule between the Taylors Sewer Department and Renewable Water Resources. Director Bartow asked if there were any questions regarding the Sewer Department reports. With there being no questions or comments, Vice Chairman/Treasurer Bowen made a motion to accept the Sewer Department Report as written. Secretary Rea seconded the motion. The motion carried unanimously.

Chairman Wavle recognized Fire Chief Baker for the Fire Reports. Fire Chief Baker presented his report as written and attached. Fire Chief Baker reviewed the meetings he attended during the previous months. Fire Chief Baker recognized the years of service for various employees and recognized Assistant Fire Chief Van Pelt again for 35 years of service. Fire Chief Baker announced that the District hired a new firefighter, Austin Estep who is assigned to C Shift. Fire Chief Baker announced all of the firefighters assigned to the five-person swift water rescue team to be deployed to assist with Hurricane Matthew. Fire Chief Baker also announced that Lieutenant Burgess had been deployed to the SC Helicopter Aquatics Rescue Team and that Lieutenant Johnson had been deployed to the Urban Search and Rescue (USAR) Team all in efforts to assist with the remnants of Hurricane Matthew. Fire Chief Baker then read aloud a letter from Battalion Chief Reed regarding an emergency medical call on August 23, 2016 involving a mother who had given birth to a three-month old premature baby who was not breathing. The letter thanked Assistant Fire Chief Van Pelt, Lieutenant Bagwell, Firefighter Rollins, and Firefighter Williams for reviving the premature baby who was breathing and had a strong heart beat before Greenville EMS arrived on scene. Fire Chief Baker announced that Battalion Chief Reed recommended that Assistant Fire Chief Van Pelt, Lieutenant Bagwell, Firefighter Rollins, and Firefighter Williams receive the Paul Dempsey Life Saving Award. Fire Chief Baker summarized the Incident Response and Fire Fatalities Reports for the previous months. Fire Chief Baker asked if there were any questions. There were no questions.

Chairman Wavle recognized Assistant Fire Chief Van Pelt for his report. Assistant Fire Chief Van Pelt presented his report as written and attached. He reviewed the training, meetings, automatic aid, and fire investigations for the previous months. Assistant Fire Chief Van Pelt thanked the Board and Fire Chief Baker for allowing him to attend the International Fire Chiefs' Conference in San Antonio Texas in August. Assistant Fire Chief Van Pelt asked if there were any more questions. Chairman Wavle asked Assistant Fire Chief Van Pelt to elaborate on his other obligations for the Greenville County Fire Chiefs' Association. Assistant Fire Chief Van Pelt stated that he was the President of the Greenville County Fire Chiefs' Association. Chairman Wavle then asked if the Fire Department has had a good response to residents bringing in their home fire extinguishers to be re-charged. Assistant Fire Chief Van Pelt responded by saying that from time to time people would come in and inquire about having their extinguishers tested. Fire Marshal Baker added that most of the time residential fire extinguishers are one-time use extinguishers that would not require testing. Chairman Wavle asked if there were any more questions for Assistant Fire Chief Van Pelt. Fire Chief Baker interjected that a new roof was put on the District's mechanic shop. Fire Chief Baker also thanked the Sewer Department for making a swift pipe repair and patch over at the Fire Department. Assistant Fire Chief Van Pelt then thanked the Sewer Department for keeping the grass cut at the training tower. There were no further questions or comments.

Chairman Wavle recognized Fire Marshal Baker for his report. Fire Marshal Baker then briefly elaborated on residential fire extinguishers. Fire Marshal Baker presented his report as written and attached. He reviewed the inspections, training/meetings, investigations, and fire prevention measures



for the previous months. Fire Marshal Baker stated that he assisted Brook Glenn and Taylors Elementary, Northwood Middle, Eastside High, and Prince of Peace Catholic Schools with fire drills. Fire Marshal Baker announced that B Shift provided CPR and fire extinguisher training for Prince of Peace Catholic School. Fire Marshal Baker stated that he and A Shift provided a fire safety talk at North Hills Community Church on August 10, 2016. Fire Marshal Baker asked if there were any questions with his report. Chairman Wavle stated that it is good that the District has Fire Marshal Baker's presence and thanked Fire Marshal Baker for his service. With no further questions or comments, Vice Chairman/Treasurer Bowen made a motion to accept the Fire Department Reports as written. Secretary Rea seconded the motion. The motion carried unanimously.

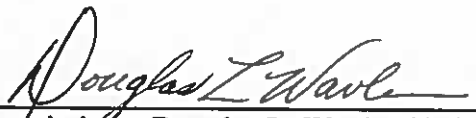
Chairman Wavle recognized Mrs. Tina Smerdon for the Financial Reports. Mrs. Smerdon reviewed the Financial Reports as written and attached. Mrs. Smerdon stated that management would like for the Board to entertain the possibility of restricting \$250,000 in general funds for repair of the District parking lot. Secretary Rea made a motion to restrict \$250,000 in general funds to be used for the refurbishment of the parking lot as we have planned. Vice Chairman/Treasurer Bowen seconded the motion. The motion carried unanimously. Mrs. Smerdon then briefed the Board of the recent financial audit. There being no further discussion, Secretary Rea moved to accept the Financial Reports as presented. Vice Chairman/Treasurer Bowen seconded the motion. The motion carried unanimously.

Under old business, Secretary Rea made a motion to table the line item of sewer tap connection fees until the December 13, 2016 regularly scheduled commission meeting. Vice Chairman/Treasurer Bowen seconded the motion. The motion carried unanimously.

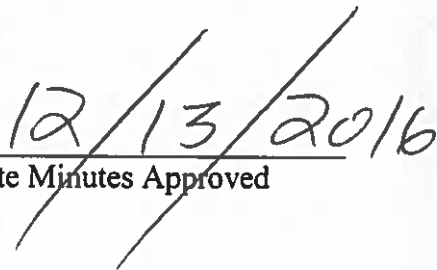
There was no new business.

Director Bartow briefly explained the District's Breast Cancer Awareness T-shirts and their meaning.

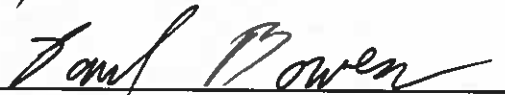
There being no further business, Secretary Rea made a motion to adjourn the meeting. Vice Chairman/Treasurer Bowen seconded the motion. The motion carried unanimously and the meeting was adjourned at 5:33pm.



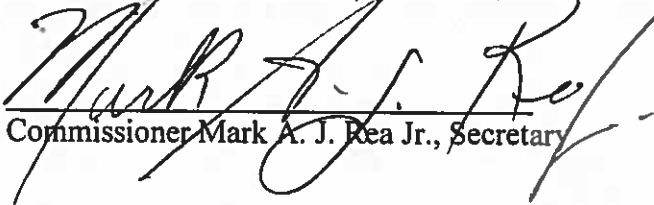
Commissioner Douglas L. Wavle, Chairman



Date Minutes Approved



Commissioner Paul Bowen, Vice Chairman/Treasurer



Commissioner Mark A. J. Rea Jr., Secretary

