

**MINUTES
TAYLORS FIRE & SEWER DISTRICT
REGULAR BI-MONTHLY MEETING
JUNE 19, 2017**

The regular bi-monthly meeting of the Board of Commissioners was held at the District Office in the Board Room, 3335 Wade Hampton Blvd., Taylors, South Carolina at 4:30 pm.

BOARD MEMBERS PRESENT

Douglas L. Wavle, Commission Chairman

Paul Bowen, Commission Vice Chairman/Treasurer

STAFF PRESENT

Bobby Baker, Fire Chief

Samantha Babb, Director of Sewer Services

Robert Van Pelt, Assistant Fire Chief

James Baker, Fire Marshal

Stephanie Hackler, Senior Accounting & HR Specialist

Gary Cantrell, Operations Supervisor

Carl Gossett, Battalion Chief

Shane Bagwell, Lieutenant

Zackery Williams, Firefighter

OTHERS PRESENT:

David Grabosky (A.T. LOCKE), Louise Haaker, Anna Locke (A.T. LOCKE), Graham Proffitt III, Graham Proffitt IV

The meeting was called to order by Chairman Wavle at 4:31 pm. Chairman Wavle stated that the media outlets who requested notification of this bi-monthly meeting were notified via door posting, email, website, Facebook, and Twitter.

Chairman Wavle presented the minutes from the regularly scheduled bi-monthly meeting held on April 25, 2017 at 4:30 pm, as well as the minutes from the special called meetings held on May 25, 2017 at 9 am and May 31, 2017 at 9:30 am. Vice Chairman/Treasurer Bowen made a motion to accept the minutes as written and attached. Chairman Wavle seconded the motion. The motion carried unanimously.

Chairman Wavle recognized Mr. Graham Proffitt IV, who briefly requested to change district boundaries, and be entirely within the Taylors Fire and Sewer District boundary lines. Mr. Graham Proffitt IV and the Board held a brief discussion regarding district boundary lines. Chairman Wavle made a motion to accept the developer's plan/request as a whole to encompass the Taylors Fire District and the Taylors Sewer District. Vice Chairman/Treasurer Bowen seconded the motion. The motion carried unanimously. Mr. Graham Proffitt IV will be taking the Board's information and decision back to MetroConnects and Wade Hampton Fire and Sewer District.

Chairman Wavle recognized Director Babb for the Sewer Reports. Director Babb presented the written and attached GIS report and asked if there were any questions. There were no questions with the GIS report. Director Babb reviewed the written and attached Sewer report. She reviewed the Permit Fees for the months of April 2017 and May 2017. She reviewed the Work Order and Service Request summaries from July 1, 2016 to the present date. Director Babb then detailed the various meetings and training opportunities that the Sewer Department attended in the proceeding months.

She also detailed the meetings/training that are scheduled for the coming months. Director Babb asked if there were any questions regarding the Sewer Department reports. With there being no questions or comments, Vice Chairman/Treasurer Bowen made a motion to accept the Sewer Department reports as written. Chairman Wavle seconded the motion. The motion carried unanimously.

Chairman Wavle recognized Fire Chief Baker for the Fire Reports. Fire Chief Baker presented his report as written and attached. Fire Chief Baker reviewed the meetings he attended during the previous months. Fire Chief Baker recognized the years of service for various personnel. He then asked for the Board's approval to renew and sign the attached copy of the South Carolina Statewide Mutual Aid Agreement. Fire Chief Baker also thanked the Board for allowing the Fire Department personnel to attend the South Carolina State Fire Chief's Association Conference and the South Carolina State Firefighter's Association Conference. Fire Chief Baker informed the Board that the Radio Telecommunications System Upgrade will be paid for by a \$14.95 user fee included on each property owner's tax notice, and that Greenville County Council is exploring other types of funding options in order to be able to pay for the upgrade before property tax bills are released later on this year in November of 2017. Chairman Wavle commented that he appreciated what the County has done with the Radio Telecommunications System user fee on the tax notices. Chairman Wavle stated that the whole purpose of this fee is to give the County uniform communication. Assistant Fire Chief Van Pelt stated that the Fire Chief's Association obtained a \$1.6 million grant and purchased half of the radios needed, and currently has another \$1.4 million grant in review for the other half of the radios. Assistant Fire Chief Van Pelt stated that every Fire Department in Greenville County should not have to buy radios if the second grant for \$1.4 million goes through. Fire Chief Baker then summarized the Incident Response and Fire Fatalities Reports for April 2017 and May 2017, and asked the Board about their decision on the Statewide Mutual Aid Agreement. Vice Chairman/Treasurer Bowen made a motion to allow Fire Chief Baker to sign the Statewide Mutual Aid Agreement. Chairman Wavle seconded the motion, and the motion carried unanimously. Fire Chief Baker then asked if there were any questions. There were no further questions or comments.

Chairman Wavle recognized Assistant Fire Chief Van Pelt for his report. Assistant Fire Chief Van Pelt presented his report as written and attached. He reviewed the training, meetings, automatic aid, and fire investigations for the previous months. Assistant Fire Chief Van Pelt announced that Firefighter Longino received Fire Instructor I certification; Firefighter McAntyre received Fire Officer I certification; Firefighter Radzak received Fire Officer II certification and earned a total of 57 training hours for the month of May; Lieutenant Johnson and Firefighter McGill both received Advanced Vehicle Extrication certification; Firefighter Scollon received Swift Water Rescue I and II certification and earned a total of 48 training hours for the month of May; and Sergeant Hughes received 75 total training hours for the month of May. Assistant Fire Chief Van Pelt also announced that the Department received automatic aid 4 times and gave automatic aid 11 times. Lastly, on behalf of the Fire Department employees, Assistant Fire Chief Van Pelt thanked the District Administrators and Commission Board for their diligent work and decisions on the health insurance benefits. Assistant Fire Chief Van Pelt went on to state that the Department is grateful that the District goes above and beyond to provided them with the best possible benefits.

Chairman Wavle recognized Fire Marshal Baker for his report. Fire Marshal Baker presented his report as written and attached. He reviewed the inspections, training/meetings, investigations, and fire prevention measures for the previous months. Fire Marshal Baker announced the various school

events that each Shift attended at the local elementary schools. He also announced that John Schmidt, a rising fourth grader at Brook Glenn Elementary School, won the Department's annual art contest. Lastly, Fire Marshal Baker thanked Fire Chief Baker, Assistant Fire Chief Van Pelt, and the Commission Board for allowing him to attend the Fire Marshal's Conference, where he took advantage of valuable training opportunities. Chairman Wavle stated that it is wonderful that the Fire Department makes their presence known in the community at the local schools. With no further comments, Vice Chairman/Treasurer Bowen made a motion to accept the Fire Department Reports as written. Chairman Wavle seconded the motion. The motion carried unanimously.

Chairman Wavle recognized Mr. David Grabosky for the Financial Reports. Mr. Grabosky reviewed the Financial Reports as written and attached. Chairman Wavle commented that the District being under budget can seem negative in that the District is over budgeting; however, the fact that the Sewer Department has been short several employees shows that the District is under budget legitimately and is not over budgeting. Chairman Wavle also went on to say that the District aims at budgeting as close as possible, and that A. T. Locke has helped the District in doing so. Chairman Wavle made a motion to accept the Financial Reports as presented. Vice Chairman/Treasurer Bowen seconded the motion. The motion carried unanimously.

There was no old business to discuss.

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Chairman Wavle recognized Mrs. Anna Locke, with A.T. LOCKE, to present the proposed FY 2018 Budget for Taylors Fire and Sewer District. Mrs. Locke summarized the changes in the budget from FY 2017 to FY 2018 stating that the overall proposed millage increase is 2.82%.

Mrs. Locke summarized the remaining changes in the FY 2018 Budget as provided in the packet. She explained the impact to taxpayers by stating that according to the FY 2018 (2017 tax year) proposed millage, the owner of a home valued at \$100,000 would pay approximately \$232.80 in property taxes for annual Sewer maintenance services, which is a combined increase of \$8.84 (or 2.2 mils) from the FY 2017 (2016 tax year).

The total budgeted revenues and expenditures for FY 2017 for the Fire Department was \$4,514,000 and the proposed total for FY 2018 is \$4,630,000. The FY 2017 (2016 tax year) tax rate millage for the Fire Department is 56.4 and the proposed tax rate millage for FY 2018 (2017 tax year) is 58.2.

The total budgeted revenues and expenditures for FY 2017 for the Sewer Department was \$3,290,000 and the proposed total for FY 2018 remains at \$3,290,000. The FY 2017 (2016 tax year) tax rate millage for the Sewer Department is 21.9 and the proposed tax rate millage for FY 2018 (2017 tax year) is 22.3.

The proposed percentage increase in the millage rate between FY 2017 and FY 2018 for the Fire Department and the Sewer Department is 3.2% and 1.8%, respectively.

Chairman Wavle opened the floor to the public for comment on the FY 2018 Budget. Lieutenant Bagwell thanked the Commission Board for the new Rescue Truck and for the insurance that has been

provided to the District. Mrs. Louise Haaker then quickly introduced herself as a new resident in Taylors who formerly served on the Bluffton Township Fire District Board of Commissioners. Mrs. Haaker commended the District on a super job that its doing in regards to service and the budget. There being no further comments from the floor, Chairman Wavle made a motion to close the public comments portion of the FY 2018 Public Hearing. Vice Chairman/Treasurer Bowen seconded the motion. The motion carried unanimously.

Vice Chairman/Treasurer Bowen made a motion to approve the FY 2018 Budget as presented. Chairman Wavle seconded the motion, and motion carried unanimously.

There being no further business, Vice Chairman/Treasurer Bowen made a motion to adjourn the meeting. Chairman Wavle seconded the motion. The motion carried unanimously and the meeting was adjourned at 6:01 pm.



Commissioner Douglas L. Wavle, Chairman

8/29/2017

Date Minutes Approved



Commissioner Paul Bowen, Vice Chairman/Treasurer

Commissioner Mark A. J. Rea Jr., Secretary