

**MINUTES
TAYLORS FIRE & SEWER DISTRICT
REGULAR BI-MONTHLY MEETING
AUGUST 29, 2017**

The regular bi-monthly meeting of the Board of Commissioners was held at the District Office in the Board Room, 3335 Wade Hampton Blvd., Taylors, South Carolina at 4:30 pm.

BOARD MEMBERS PRESENT

Douglas L. Wavle, Commission Chairman
Paul Bowen, Commission Vice Chairman/Treasurer

STAFF PRESENT

Bobby Baker, Fire Chief	Gary Cantrell, Operations Supervisor
Samantha Babb, Director of Sewer Services	Chris Stamey, Cleaning Crew Leader
Robert Van Pelt, Assistant Fire Chief	Trent Bowles, I & I Technician
James Baker, Fire Marshal	
Stephanie Hackler, Senior Accounting & HR Specialist	

OTHERS PRESENT:

Trent Coleman (A.T. LOCKE), David Grabosky (A.T. LOCKE), Anna Locke (A.T. LOCKE)

The meeting was called to order by Chairman Wavle at 4:34 pm. Chairman Wavle stated that the media outlets who requested notification of this bi-monthly meeting were notified via door posting, email, website, Facebook, and Twitter.

Chairman Wavle presented the minutes from the regularly scheduled bi-monthly meeting held on June 19, 2017 at 4:30 pm, as well as the minutes from the special called meeting held on June 30, 2017 at 12:00 pm. Vice Chairman/Treasurer Bowen made a motion to accept the June 19, 2017 minutes as written and attached. Chairman Wavle seconded the motion. The motion carried unanimously. Chairman Wavle motioned to accept the June 30, 2017 special called minutes as written. Vice Chairman/Treasurer Bowen seconded, and the motion carried unanimously.

Chairman Wavle then asked for everyone to keep Mr. Richard Pace and his wife in their prayers because of his recently diagnosed illness.

Chairman Wavle recognized Director Babb for the Sewer Reports. Director Babb presented the written and attached GIS report. Director Babb then announced that GIS Analyst Rackley had put in her resignation with the District and her last day will be on September 22, 2017. Chairman Wavle stated that the District needed to offer the GIS Analyst position to anyone within the District that is qualified and would like to do the job before going outside the District to offer the position. There were no further questions or comments with the GIS report.

Director Babb reviewed the written and attached Sewer report. She reviewed the Permit Fees for the months of June and July 2017. She reviewed the Work Order and Service Request summaries from July 1, 2017 to the present date. Director Babb then detailed the various meetings and training opportunities that the Sewer Department attended in the proceeding months. She also detailed the

meetings/training that are scheduled for the coming months. Director Babb then introduced Trent Bowles, who was hired on July 10, 2017 as an I & I Technician for the TV Crew. Director Babb also stated that on July 28, 2017, the 2017 Sewer User Fee list was submitted to the Greenville County Assessor's Office to be put on the upcoming tax notices. Director Babb announced that on August 21, 2017, Chris Stamey was promoted from I & I Technician to Cleaning Crew Leader. She then gave an update on Mr. Richard Pace's recently diagnosed illness and asked everyone to keep him and his family in their prayers. Lastly, Director Babb gave an update from Mr. Aaron Frazier on the Mini System 6 Rehabilitation Project that the Sewer Department has been working on for Renewable Water Resources. Chairman Wavle referenced Mr. Aaron Frazier's report and asked where was the SCDOT Encroachment Permit being applied to. Director Babb stated that the permit was going towards the Edwards Road Sewer Relocation Project. Director Babb then asked if there were any further questions regarding the Sewer Department reports. With there being no questions or comments, Vice Chairman/Treasurer Bowen made a motion to accept the Sewer Department reports as written. Chairman Wavle seconded the motion. The motion carried unanimously.

Chairman Wavle recognized Fire Chief Baker for the Fire Reports. Fire Chief Baker presented his report as written and attached. Fire Chief Baker reviewed the meetings he attended during the previous months. Fire Chief Baker recognized the years of service for various personnel, resignations, and deployment. Fire Chief Baker announced that Firefighter Evin Weekley received military orders from the United States Army to report for active duty and unit mobilization to Fort Bliss, Texas on August 19, 2017. Firefighter Weekley's Unit will be deployed to Camp Lemonnier, Djibouti, Africa on September 21, 2017 for 400 days and is scheduled to end on September 21, 2018. Fire Chief Baker then announced that Greenville Water has a new construction project to replace aging water lines which currently provide water service to the citizens of Old Chick Springs Road and Jonquil Lane, which is expected to start around mid-September. He then detailed the Solar Eclipse Event and action plan that occurred on August 21, 2017. Fire Chief Baker then summarized the Incident Response and Fire Fatalities Reports for June and July 2017. Chairman Wavle asked if any of the five fire fatalities within Greenville County were in the Taylors District. Fire Chief Baker answered that none were in the Taylors District. Fire Chief Baker then reviewed a notice he received from the Greenville County Emergency Response Team in response to monitoring the effects of Hurricane Harvey. It was noted that the Greenville County Emergency Response Team requested any availability from the local Fire Departments in response to Hurricane Harvey. Fire Chief Baker announced that C Shift's Captain Burgess has already been deployed with the South Carolina Helicopter Aquatic Rescue Team (SCHART) to Dallas, Texas for eight days. Lastly, Fire Chief Baker stated that the Greenville County Elections Commission would like to use Station #81 and Station #82 as voting precincts for the November 7, 2017 election. Chairman Wavle then asked if there were any questions. There were no questions or comments.

Chairman Wavle recognized Assistant Fire Chief Van Pelt for his report. Assistant Fire Chief Van Pelt started his report by expanding on Captain Burgess' deployment to Dallas, Texas in response to Hurricane Harvey. Assistant Fire Chief Van Pelt stated that the State of South Carolina is requesting 100 additional boats and only paid personnel, no volunteers. Assistant Fire Chief Van Pelt then presented his report as written and attached. He reviewed the training, meetings, automatic aid, and fire investigations for the previous months. Assistant Fire Chief Van Pelt announced that Firefighter Estep passed his 1-year test and Firefighter Guin passed his 2-year test and is now driving on calls. Fire Chief Van Pelt also announced that the Department received automatic aid 28 times and gave

automatic aid 11 times. Assistant Fire Chief Van Pelt announced that the red t-shirts made in honor of Firefighter Weekley's military deployment will be in this week. He also announced that flu shots would be administered on October 25th and 26th from 7:45 am until 8:30 am at Station #81 in the kitchen. Lastly, Assistant Fire Chief Van Pelt thanked the Commission Board and Fire Chief Baker for allowing him to attend the International Association of Fire Chiefs in Charlotte, NC on July 25th through the 30th where he received his Fire Chief II through the International Association of Fire Chiefs (IAFC). There were no questions or comments on Assistant Fire Chief Van Pelt's report.

Chairman Wavle recognized Fire Marshal Baker for his report. Fire Marshal Baker presented his report as written and attached. He reviewed the inspections, training/meetings, investigations, and fire prevention measures for the previous months. Fire Marshal Baker announced the various community events that each Shift attended during the proceeding months. He also briefed the Board on Taylors Fire Department's participation with Fire Safe South Carolina and its efforts to reduce fire fatalities. Fire Marshal Baker announced that the next meeting would be held on September 14, 2017 at 9:00 am at the Boling Springs Fire Station on Blacks Road. Lastly, Fire Marshal Baker announced that the Department would be participating in a 6-month study with the State Fire Marshal's Office in regard to extreme hoarding. The study will run from September 1, 2017 until March 1, 2018 and will give the Department insight on how hoarding affects the Fire Service. Chairman Wavle asked for a definition of extreme hoarding. Fire Marshal Baker explained the criteria of a level 4 extreme hoarder. Chairman Wavle stated that it is good to know that firemen are aware of such and thanked Fire Marshal Baker for the definition. Being that there were no further questions or comments, Vice Chairman/Treasurer Bowen made a motion to accept the Fire Department Reports as written. Chairman Wavle seconded the motion. The motion carried unanimously.

Chairman Wavle recognized Mr. David Grabosky for the Financial Reports. Mr. Grabosky formally introduced the newest member of A. T. Lock, Mr. Trent Coleman, who has been working with Mr. Grabosky and Mrs. Locke with the District's finances. Mr. Grabosky stated that the presented financials are in draft form due to the upcoming financial audit for the District. Mr. Grabosky reviewed the Financial Reports as written and attached. He detailed the statement of net position as well as the statement of activities. Chairman Wavle made a motion to accept the Financial Reports as presented. Vice Chairman/Treasurer Bowen seconded the motion. The motion carried unanimously.

There was no old business to discuss.

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There being no further business, Vice Chairman/Treasurer Bowen made a motion to adjourn the meeting. Chairman Wavle seconded the motion. The motion carried unanimously and the meeting was adjourned at 5:47 pm.



Commissioner Douglas L. Wavle, Chairman

10/10/2017

Date Minutes Approved



Commissioner Paul Bowen, Vice Chairman/Treasurer

Commissioner Mark A. J. Rea Jr., Secretary