

**MINUTES
TAYLORS FIRE & SEWER DISTRICT
REGULAR BI-MONTHLY MEETING
APRIL 25, 2017**

The regular bi-monthly meeting of the Board of Commissioners was held at the District Office in the Board Room, 3335 Wade Hampton Blvd., Taylors, South Carolina at 4:30 pm.

BOARD MEMBERS PRESENT

Douglas L. Wavle, Commission Chairman
Paul Bowen, Commission Vice Chairman/Treasurer

STAFF PRESENT

Bobby Baker, Fire Chief	Stephanie Hackler, Bookkeeper
Samantha Babb, Director of Sewer Services	Gary Cantrell, Operations Supervisor
Robert Van Pelt, Assistant Fire Chief	Ray Childs, I & I Technician
James Baker, Fire Marshal	Justin Lance, Sewer Technician

OTHERS PRESENT:

Jessica Brown (A.T. LOCKE), David Grabosky (A.T. LOCKE), Anna Locke (A.T. LOCKE)

The meeting was called to order by Chairman Wavle at 4:31 pm. Chairman Wavle stated that the media outlets who requested notification of this bi-monthly meeting were notified via door posting, email, website, Facebook, and Twitter.

Chairman Wavle presented the minutes from the regularly scheduled bi-monthly meeting held on February 28, 2017 at 4:30 pm. Vice Chairman/Treasurer Bowen made a motion to accept the minutes as written and attached. Chairman Wavle seconded the motion. The motion carried unanimously.

Chairman Wavle recognized Director Babb for the Sewer Reports. Director Babb presented the written and attached GIS report and asked if there were any questions. There were no questions with the GIS report. Director Babb referenced the written and attached Sewer report and stated that she was going to just hit the highlights of the report. Director Babb then announced that she has officially changed her name to Samantha Babb, her married name. She then introduced Justin Lance (Sewer Technician) who started employment with the Sewer Department on January 3, 2017, but was absent at the last Commission meeting. Director Babb also introduced Ray Childs (I & I Technician) who began employment with the Sewer Department on March 20, 2017. Director Babb also proudly announced that the Department attended the Water Environment Association of South Carolina (WEASC) Environmental Conference and won the 2016 South Carolina Department of Health and Environmental Control (SCDHEC) Facility Excellence Award. Director Babb then referenced annexation paperwork for the Board to review. The Board, Director Babb, Fire Chief Baker, and Fire Marshal Baker held a brief discussion regarding the annexation paperwork. Director Babb asked if the Board would like for her to call the individual who contacted her regarding the annexation to come in for the next Commission Meeting. Vice Chairman/Treasurer Bowen agreed to contacting the individual for the next meeting. Chairman Wavle then made a motion to table the annexation paperwork until the next Commission Meeting where more details would be available and presented. Vice Chairman/Treasurer Bowen seconded the motion. The motion carried unanimously. Director Babb asked if there were any questions regarding the Sewer Department reports. With there being no

questions or comments, Vice Chairman/Treasurer Bowen made a motion to accept the Sewer Department reports as written. Chairman Wavle seconded the motion. The motion carried unanimously.

Chairman Wavle recognized Fire Chief Baker for the Fire Reports. Fire Chief Baker presented his report as written and attached. Fire Chief Baker referenced the attached flyer for the Annual Multi-Department Picnic on May 6, 2017 starting at 11 am at East Riverside Park in Greer. Fire Chief Baker also announced the Joint Greenville County Fire Chiefs' Association (GCFCA) and the South Carolina Fire Chiefs' Association (SCFCA) Vendor's Night on May 18, 2017 at Grace Church. Chairman Wavle asked about the cost of the Annual Multi-Department Picnic and Vendor's Night. Fire Chief Baker answered that the cost of the Picnic is shared between multiple Departments, and that cost of the meal at Vendor's Night is \$12. Lastly, Fire Chief Baker announced that the Greenville County ordinance to establish a uniform charge for the provision of upgraded county-wide public safety telecommunications services to all real property within Greenville County, has been sent back to the communication committee due to the road maintenance fees amended Ordinance #2474 being included in the public safety telecommunications ordinance. Fire Chief Baker then asked if there were any questions. In reference to the Taylors Rescue and Emergency Medical Service Incident calls, Chairman Wavle stated that because of the large number of those specific type of calls the Department has responded to in previous months, he knows that the people of the community are very thankful for the training that all of our Firefighters have. Fire Chief Baker interjected that those Rescue and Emergency Medical Service Incident calls also include car wrecks. Fire Chief Baker's last comment was that the Department received \$351 from the collection and recycling of aluminum cans as a part of the Aluminum Can Recycle Program, with all funds going to the Southeastern Firefighters Burn Foundation. There were no further questions or comments.

Chairman Wavle recognized Assistant Fire Chief Van Pelt for his report. Assistant Fire Chief Van Pelt presented his report as written and attached. He reviewed the training, meetings, automatic aid, and fire investigations for the previous months. Assistant Fire Chief Van Pelt announced that the Department received automatic aid 15 times and gave automatic aid 9 times. It was also announced that the Department had a 100 percent pass rate on physicals this year. Assistant Fire Chief Van Pelt stated that the Department has responded to and investigated 3 structure fires since the last meeting, which were all accidental fires. Lastly, Assistant Fire Chief Van Pelt stated that he has been assisting Fire Chief Baker with the upcoming budget. Chairman Wavle asked if the Department has opened the door to share in cost with other Fire Departments with regards to training. Assistant Fire Chief Van Pelt answered yes, and stated that there are a variety of students enrolled for the training, with 7 from Taylors, 5 from Greer, and several others from West View, Wade Hampton, Greenville City, Berea, and Piedmont Park Fire Departments. Fire Chief Baker interjected that each Department will be billing out for the training. Chairman Wavle commented on how busy Assistant Fire Chief Van Pelt has been and asked if the Department was balancing the Stations in Taylors as they fit with other neighboring Departments and vice versa. Assistant Fire Chief Van Pelt stated that Taylors has Boiling Springs and Greer Fire Departments handling parts of the District for automatic aid, and that they average about 20-22 firefighters on an average house fire scene. There were then no further questions or comments for Assistant Fire Chief Van Pelt's report.

Chairman Wavle recognized Fire Marshal Baker for his report. Fire Marshal Baker presented his report as written and attached. He reviewed the inspections, training/meetings, investigations, and fire

prevention measures for the previous months. Fire Marshal Baker announced that he attended the South Carolina Legislative Day on March 8, 2017. He also announced that the Taylors Fire Department participated in the 10th annual St. Baldrick's head shave event on March 19, 2017. Fire Marshal Baker thanked everyone who participated in the event and stated that \$1,120 was raised. Lastly, Fire Marshal Baker stated that he submitted his quarterly Fire Marshal Report on March 31, 2017. With no questions or comments, Vice Chairman/Treasurer Bowen made a motion to accept the Fire Department Reports as written. Chairman Wavle seconded the motion. The motion carried unanimously.

Chairman Wavle recognized Mrs. Anna Locke for the Financial Reports. Mrs. Locke reviewed the Financial Reports as written and attached. Mrs. Locke informed the Board that the District has additional resources of \$1.1 million from the Sewer User Fee income. Mrs. Locke then introduced Jessica Brown and David Grabosky of A.T. LOCKE to the Board. Mrs. Locke stated that these two individuals are recently new to working with the District, and that the Board will see more of them as they continue to move forward in the future. Chairman Wavle made a motion to accept the Financial Reports as presented. Vice Chairman/Treasurer Bowen seconded the motion. The motion carried unanimously.

Chairman Wavle reminded the Board of the Budget Workshop in May. Director Babb interjected that the date is not set for the workshop, but they are anticipating it to be in late May. Bookkeeper Hackler encouraged everyone to note their calendars for the 23rd or the 25th of May for the Budget Workshop. In addition, because of the Fire Chiefs' and Firefighters' Association Conferences in June, Bookkeeper Hackler urged the Board to entertain moving the June Commission Meeting from June 13th to June 20th or the 27th.

There was no old business.

There was no new business.

There being no business, Vice Chairman/Treasurer Bowen made a motion to adjourn the meeting. Chairman Wavle seconded the motion. The motion carried unanimously and the meeting was adjourned at 5:05 pm.



Commissioner Douglas L. Wavle, Chairman

6-19-2017

Date Minutes Approved



Commissioner Paul Bowen, Vice Chairman/Treasurer

Commissioner Mark A. J. Rea Jr., Secretary

