

**MINUTES  
TAYLORS FIRE & SEWER DISTRICT  
REGULAR BI-MONTHLY MEETING\*\*  
FEBRUARY 28, 2017**

The regular monthly meeting of the Board of Commissioners was held at the District Office in the Board Room, 3335 Wade Hampton Blvd., Taylors, South Carolina at 4:30 pm.

**BOARD MEMBERS PRESENT**

Douglas L. Wavle, Commission Chairman  
Paul Bowen, Commission Vice Chairman/Treasurer  
Mark A. J. Rea Jr., Commission Secretary

**STAFF PRESENT**

|   |                                    |
|---|------------------------------------|
| Bobby Baker, Fire Chief                     | Kenneth Blackwell, Battalion Chief |
| Samantha Bartow, Director of Sewer Services | Ricky Reed, Battalion Chief        |
| Robert Van Pelt, Assistant Fire Chief       | Shane Bagwell, Lieutenant          |
| James Baker, Fire Marshal                   | Hector Serrano, I & I Technician   |
| Stephanie Hackler, Bookkeeper               | Seth Townsend, Sewer Technician    |
| Ryann Rackley, GIS Analyst                  | Terry Rollins, Fireman             |
| Gary Cantrell, Operations Supervisor        | Zackery William, Fireman           |
| Mike Jones, T.V. Crew Leader                |                                    |

**OTHERS PRESENT:**

Alexandra Blackwell, Carol Gribick, Luke Gribick, Meredith Gribick, Anna Locke (A.T. LOCKE), Brad Love (Haynsworth Sinkler Boy, PA), Richard Pace (WRW), Kaelyn Pfenning (Greer Citizen)

The meeting was called to order by Chairman Wavle at 4:30 pm. Chairman Wavle stated that the media outlets who requested notification of this bi-monthly meeting were notified via door posting, email, website, Facebook, and Twitter.

Chairman Wavle recognized Brad Love with Haynsworth Sinkler Boyd, PA to present Resolution 2017-1 regarding the Lease/Purchase Agreement relating to the financing of various sewer equipment. Mr. Love briefly presented Resolution 2017-1. Vice Chairman/Treasurer Bowen made a motion to accept Resolution 2017-1. Secretary Rea seconded the motion. The motion carried unanimously.

Chairman Wavle diverted the Board and the audience's attention to a short video. The video recognized Luke Gribick, whom C-Shift assisted in saving after going into cardiac arrest on February 2, 2000. Luke suffered oxygen deprivation to the brain from his heart not beating properly. After hospitalization and the implementation of a pacemaker, Luke continued his journey of rehabilitation and relearned how to walk and talk five short months after his cardiac arrest. Today, Luke survives and shares his testimony while bringing encouragement and inspiration to many. Chairman Wavle introduced the Gribick family who expressed their sincere gratitude to the Department. Luke Gribick then presented Battalion Chief Blackwell, assigned to C-Shift at the time of the call, Assistant Fire Chief Van Pelt, and Chairman Wavle with a book of thanks.

Chairman Wavle presented the minutes from the regularly scheduled bi-monthly meeting held on December 13, 2016 at 4:30 pm and the special called meeting held on December 15, 2016 at 3:30 pm. Vice Chairman/Treasurer Bowen made a motion to accept the minutes as written and attached from both meetings. Secretary Rea seconded the motion. The motion carried unanimously.

Chairman Wavle recognized Director Bartow for the Sewer Reports. Director Bartow introduced the new additions to Taylors Fire and Sewer District. She introduced Seth Townsend (Sewer Technician), Hector Serrano (I & I Technician), and Ryann Rackley (GIS Analyst). Director Bartow introduced Justin Lance (Sewer Technician) in his absence. Director Bartow presented the Sewer report as written and attached. She reviewed the Permit Fees for the months of December 2016 and January 2017. She reviewed the Work Order and Service Request summaries from July 1, 2016 to the present date. Director Bartow announced that TV Crew Leader Cantrell had been promoted to Operations Supervisor on January 13, 2017. Director Bartow also announced that I & I Technician Jones had been promoted to TV Crew Leader on January 17, 2017. Director Bartow detailed the various meetings and training opportunities that the Sewer Department attended in the proceeding months. She also detailed the meetings/training that are scheduled for the coming months. Director Bartow asked if there were any questions regarding the Sewer Department reports. With there being no questions or comments, Secretary Rea made a motion to accept the Sewer Department Reports as written. Chairman Wavle seconded the motion. The motion carried unanimously.

Chairman Wavle recognized Fire Chief Baker for the Fire Reports. Fire Chief Baker presented his report as written and attached. Fire Chief Baker reviewed the meetings he attended during the previous months. Fire Chief Baker recognized the years of service for various personnel. Fire Chief Baker announced that the South Carolina Annual Fire Service Legislative Day will be held on March 8, 2017 and that he will be attending in reference to legislative bills on the House and Senate agenda affecting the fire service. Fire Chief Baker also announced that Commissioners' and Department Directors' State Ethics reports are due by March 30, 2017. Fire Chief Baker informed the Board of the Greenville County public safety telecommunications and road ordinance that was presented for a first reading on February 7, 2017 and on February 21, 2017 for a second reading where it was voted in favor of by council members. Fire Chief Baker then summarized the Incident Response and Fire Fatalities Reports for the previous months and asked if there were any questions. There were no questions.

Chairman Wavle recognized Assistant Fire Chief Van Pelt for his report. He presented his report as written and attached. He reviewed the training, meetings, automatic aid, and fire investigations for the previous months. Assistant Fire Chief Van Pelt announced that the Department received automatic aid 17 times and gave automatic aid 18 times so far for the 2017 year. It was also announced that the Department's hiring process was underway. Assistant Fire Chief Van Pelt stated that the Department had chosen three applicants to hire and agility tests for two more applicants will be held on March 8, 2017. There were no questions or comments.

Chairman Wavle recognized Fire Marshal Baker for his report. Fire Marshal Baker presented his report as written and attached. He reviewed the inspections, training/meetings, investigations, and fire prevention measures for the previous months. Fire Marshal Baker thanked all Taylors Fire and Sewer District employees and the community for their assistance with the 2016 Children's Christmas Fund. Fire Marshal Baker announced that the Department will no longer be receiving smoke alarms from

the American Red Cross, as the 2-year grant period to purchase and install 50,000 smoke alarms has ended ahead of schedule due to all the alarms being installed. He went on to thank all three shifts for their dedication in installing approximately 630 smoke alarms in 2016. Fire Marshal Baker then thanked Fire Chief Baker for allowing the Department to continue to provide 10-year smoke alarms for the community of Taylors. Fire Marshal Baker announced that the Taylors Fire Department will be participating in the 10th annual St. Baldrick's head shave event on March 19, 2017. He stated that anyone who would like to donate or join could do so on the Department's Facebook and website. Lastly, Fire Marshal Baker announced that Taylors Fire Department and the Eastside YMCA have partnered for the Eastside YMCA Firefighter Community 5K on April 29, 2017 in an effort to bring awareness to firefighter health and fitness, as well as raise money for the YMCA's scholarship fund. Chairman Wavle asked if there were any questions. Secretary Rea asked about the status of the RV involved in the 23 Stallings Road Lot 7 accident. Fire Marshal Baker stated that the RV was a total loss. With no further questions or comments, Chairman Wavle made a motion to accept the Fire Department Reports as written. Vice Chairman/Treasurer Bowen seconded the motion. The motion carried unanimously.

Chairman Wavle recognized Mrs. Anna Locke for the Financial Reports. Mrs. Locke reviewed the Financial Reports as written and attached, as well as discussed amending the FY17 Budget. Vice Chairman/Treasurer Bowen made a motion to accept the Financial Reports as presented. Secretary Rea seconded the motion. Mrs. Locke requested that the Board amends the overall annual budget by \$1.1 million. The Board all voted in favor of amending the annual budget by \$1.1 million. Secretary Rea then made a motion to correctly amend the budget in light of the figures presented by Mrs. Locke accordingly, to reflect the \$1.1 million anticipated increase. Vice Chairman/Treasurer Bowen seconded the motion. The motion carried unanimously.

There was no old business.

Under new business, Secretary Rea addressed the differences he discovered in Renewable Water Resources' and Taylors' billing cycles upon signing accounts payable documents. Secretary Rea stated that Renewable Water Resources has a 3-week billing cycle; while Taylors has a 4-week billing cycle and accrues penalties from past due notices due to the differences in cycles. Secretary Rea suggested considering an agreement of understanding between the two entities to solve the problem. Director Bartow clarified that although the bill references a sewer reclamation fee from Renewable Water Resources, the bill actually comes from Greenville Water. Mrs. Locke then advised management to consider Secretary Rea's suggestion before the Board visits an agreement of understanding between Taylors and Greenville Water regarding differing billing cycles. Mrs. Locke stated that she believes that Taylors can bring about improvement without asking Greenville Water to change their billing cycle. Bookkeeper Hackler interjected that the District has started to cut special checks to pay utilities such as Greenville Water and Duke Energy in order to avoid such late fees.

Also under new business, Fire Chief Baker recognized Battalion Chief Reed for a short presentation. Battalion Chief Reed informed the Board that Assistant Fire Chief Van Pelt, and B-Shift's Lieutenant Bagwell, Firefighter Rollins, and Firefighter Williams would be honored at the Greenville Swamp Rabbits Hero Night on March 10, 2017. Battalion Chief Reed explained that his submission to the Greenville Swamp Rabbits detailed the August 23, 2016 emergency medical call where Assistant Fire

Chief Van Pelt, Lieutenant Bagwell, Firefighter Rollins, and Firefighter Williams revived a three-month premature baby who was not breathing. Battalion Chief Reed stated that each Commissioner and Fire Chief Baker would receive two tickets to attend the recognition ceremony. Battalion Chief Reed then recognized Assistant Fire Chief Van Pelt, Lieutenant Bagwell, Firefighter Rollins, and Firefighter Williams and thanked the Board for the funding for training that allows the Department to save lives.

Chairman Wavle moved to go into executive session for discussion of employment, appointment, compensations, promotion, demotion, discipline, or release of an employee and to receive legal advice where the legal advice relates to pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the District in other adversary situations involving the assertion against the District agency of a claim. Secretary Rea seconded the motion. The motion carried unanimously. They entered executive session at 5:41 pm.

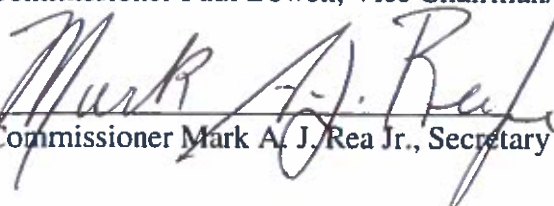
Vice Chairman/Treasurer Bowen moved to exit executive session, seconded by Secretary Rea. The motion carried unanimously. The Board exited executive session at 6:58 pm with no action taken.

There being no further business, Secretary Rea made a motion to adjourn the meeting. Chairman Wavle seconded the motion. The motion carried unanimously and the meeting was adjourned at 7:00 pm.

  
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Commissioner Douglas L. Wavle, Chairman

  
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Date Minutes Approved

  
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Commissioner Paul Bowen, Vice Chairman/Treasurer

  
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Commissioner Mark A. J. Rea Jr., Secretary