

**MINUTES
TAYLORS FIRE & SEWER DISTRICT
SPECIAL CALLED MEETING
JULY 14, 2016**

A special called meeting of the Board of Commissioners was held at the District Office in the Board Room, 3335 Wade Hampton Blvd., Taylors, South Carolina at 3:30 pm.

BOARD MEMBERS PRESENT

Douglas L. Wavle, Commission Chairman
Paul Bowen, Commission Vice Chairman/Treasurer
Mark A. J. Rea Jr., Commission Secretary

STAFF PRESENT

Samantha Bartow, Director of Sewer Services	Gary Cantrell, TV Crew Leader
Stephanie Hackler, Bookkeeper	Mitchell Merrell, Cleaning Crew Leader
Chris Powell, Construction Crew Leader	Mike Townsend, Right-of-Way Crew Leader
Alicia Jenkins, Administrative Assistant	

OTHERS PRESENT:

Aaron Frazier (Frazier Engineering), Sean Kurtz (A.T. LOCKE), Jaime McCutchen (CCAD Engineering), Richard Pace (WRW), Kaelyn Pfenning (Greer Citizen), Tina Smerdon (A.T. LOCKE)

The meeting was called to order by Chairman Wavle at 3:30 pm. Chairman Wavle stated that the media outlets who requested notification of this monthly meeting were notified via door posting, email, website, Facebook, and Twitter.

Chairman Wavle asked if Mr. Richard Pace was in attendance for the engineering discussion of ongoing and upcoming projects and recognized Director Bartow. A lengthy discussion was then held on ongoing and upcoming projects and their cost, Taylors' Intergovernmental Agreement with ReWa, and fee schedules.

Chairman Wavle entertained a motion that the Board reviews the rates and look at the issues at hand that have been presented to the Board. Chairman Wavle suggested that the Board considers a possible 300% increase in rates for sewer fees across the board and review the fees before they vote on it in the next monthly meeting. Chairman Wavle asked if there were any comments. Mr. Jamie McCutchen encouraged the Board to act quickly so that the sewer fees can be spread out over a longer period of time and encouraged the Board to be proactive about getting the money in place. Director Bartow then held a brief discussion on the origin of the sewer user fees. Mr. Richard Pace then reminded the Board that this situation is a mandate unfunded from the EPA. Mr. Richard Pace continued by urging the Board to air on the high side as far as increasing rates to prevent the District in not meeting the Intergovernmental Agreement with ReWa and going under a consent order. Mr. Richard Pace suggested getting on with meeting the agreement and getting rid of lawyers that are spending the District's money and not fixing any problems. Secretary Rea asked Mr. Richard Pace what would be a conservative estimate on where the Board should aim at increasing rates in order to meet the agreement without increasing rates higher than needed. Mr. Richard Pace stated that his number would be \$100, rather than \$90. Mr. Richard Pace went on to say that he would make a resolution that states that there would be a mandatory review of sewer fees every five years or so. Chairman

Wavle stated that Mr. Richard Pace was correct in stating that the Board will have to decide how much they will increase sewer fees, so that the sewer fees could be reduced again without hurting the people in our District. Chairman Wavle referenced another special purpose district and their fee schedule. Director Bartow then briefly explained that Taylors currently does not charge based off of consumption and that this option may have to be looked into in the future. Director Bartow went on to say that Taylors is trying to stay away from consumption billing, but currently only charges the one-time sewer user fee and millage on the annual tax notices. Director Bartow finished by stating that if Taylors did go to consumption billing it would occur monthly. Bookkeeper Hackler asked if other districts charged a consumption fee and a sewer user fee as well as millage. Director Bartow and Chairman Wavle held a brief discussion to answer Bookkeeper Hackler's question. Secretary Rea made a motion to review the current rate structure and to determine the most effective method to meet Taylors' obligations. Vice Chairman/Treasurer Bowen seconded the motion. Secretary Rea amended the motion to include the Board reviewing the current rate structure and determining the most effective method to meet obligations by the next Commission meeting on August 9, 2016. Chairman Wavle seconded the amendment and the amendment passed unanimously. Secretary Rea stated that he appreciated how much in-house work the Sewer Department does that saves the District and the tax payers money. Director Bartow briefly thanked Secretary Rea for noticing what the Sewer Department does.

An in-depth discussion of all sewer related fees was held. Secretary Rea asked Mr. Richard Pace and Mr. Aaron Fraizer if there was an alternative way to make the necessary calculations for flow monitoring data if we are in a drought. Mr. Aaron Fraizer stated that Fraizer Engineering has metered for ReWa for seventeen years and has had periods of drought. Mr. Aaron Fraizer went on to say that in the case of three rain events that Taylors is awaiting, it is to prove that the basins are acceptable to ReWa. Mr. Fraizer finished by stating that if Taylors is still metering in the year 2021 and still does not get the rain events, then ReWa is going to require more metering until Taylors get the rain events and there is nothing Taylors can do about that. Secretary Rea then asked in the worst case scenario where Taylors would have to meter past 2021, would ReWa be more lenient in allowing new development to proceed. Mr. Aaron Fraizer stated that if Taylors does what it is supposed to do is and is just waiting on the rain, his opinion is from working with ReWa, that ReWa would be understanding of Taylors waiting on the rain events. Mr. Aaron Fraizer referenced what Mr. Richard Pace said about airing on the high side as far as a fee structure, and recommended that if the Board does air on the high side, Taylors would have more money to do things faster, which would give Taylors a buffer and more time to meter and capture rain events. Chairman Wavle referenced one of the difficulties that Taylors has, which is where the I/I and overflows are coming from. Chairman Wavle then held a brief discussion on how long the overflows in the ReWa line on Main Street in Taylors have been going on. Mr. Aaron Fraizer stated that he knew the ReWa line to overflow at Main Street in Taylors since 1991. Right-of-way Crew Leader Townsend stated that he started working for Taylors in 1991 and the ReWa line has been overflowing since then. A brief discussion was then held on the reason for the overflows.

Chairman Wavle and the Board then held an in-depth discussion on how to classify change of use specifically with the Taylors Mill.

Director Bartow held an in-depth discussion on her meeting with Mr. Aaron Fraizer, Mr. Richard Pace, Bookkeeper Hackler, and the Sewer Crew Leaders. Director Bartow discussed hiring a part-

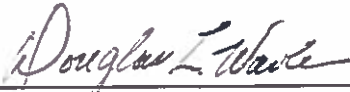
time engineer to handle and sign off on the flow metering data needed for ReWa to release future development. After discussion, Director Bartow stated that as a cooperative effort and a cost saving measure, it was decided that hiring a temporary engineer was not needed and Mr. Richard Pace and Mr. Aaron Fraizer would suffice for the job at hand. Fraizer Engineering was awarded the RFQ, but it encompasses the entire District not just system 6 that ReWa had requested. Director Bartow then briefed the Board on Mr. Jaime McCutchen with CCAD Engineering and his efforts to meet with Mr. Graham Rich, Executive Director for ReWa, to discuss the work that Taylors has done so far and releasing developments that have been held in the Taylors District. Director Bartow then stated that she had asked Mr. Aaron Fraizer to assist Taylors in constructing and presenting the Taylors Annual Report for ReWa, so that the report would be received better by ReWa. Director Bartow then stated that she asked Mr. Richard Pace and Mr. Aaron Fraizer to give advice on restructuring capabilities. Chairman Wavle asked Director Bartow what was meant by restructuring capabilities. Director Bartow briefly explained that she was referring to restructuring personnel. Another in-depth discussion was then held on how far to raise sewer fees in order to cover the cost of rehabilitation and pay back bonds. Director Bartow and Bookkeeper Hackler reminded the Board that if they increased rates and/or fees in August, the budget would have to be amended and a fifteen-day public hearing would have to be done. Bookkeeper Hackler stated that the budget could be amended in the December 2016 or February 2017 Commission meeting. Chairman Wavle asked for clarification. Bookkeeper Hackler briefly explained that before Taylors does significant rehabilitation over \$200,000 or \$300,000, the budget will have to be amended and any new revenue cannot be spent on anything that is not budgeted until we have made the amendment to the budget.

The in-depth discussion on how to classify and charge the Taylors Mill was revisited. Bookkeeper Hackler stated that she will write a letter to the Taylors Mill stating that their 2015 tax bill still stands and that a decision will be made on all future taxes in the August 9, 2016 Commission Meeting. Bookkeeper Hackler suggested that the Board allow Director Bartow to come up with a contract for the Mill and allow the Mill to negotiate the contract with her and Secretary Rea, the sewer liaison, in a meeting. Secretary Rea made a motion that sewer service fees, to include millage and user fees, outside the District boundaries will be bound by a contract negotiated by the Sewer Director and the requesting party or entity. Vice Chairman/Treasurer Bowen seconded the motion. Secretary Rea amended the motion to read as follows: the sewer service fees, to include millage and user fees, outside the District boundaries will be bound by a contract which is negotiated by the Director of Sewer Services and the requesting party or entity and be subject to the District's Commission approval. Vice Chairman/Treasurer Bowen seconded the amendment to the motion and the amendment carried unanimously.

A brief discussion on possible acceptance of credit cards and associated fees was held. Chairman Wavle moved to consider having the possibility of accepting credit cards and their associated fees be brought back to the Board with available options at the August 9, 2016 Commission Meeting. Rea seconded the motion, and the motion carried unanimously.

Director Bartow announced that the Special Purpose District meeting is on Thursday, July 21, 2016 at 7 pm at Boiling Springs Station 15 on Blacks Road.

There being no further business, Secretary Rea made a motion to adjourn the meeting. Seconded by Vice Chairman/Treasurer Bowen, the motion carried unanimously and the meeting was adjourned at 6:11 pm.



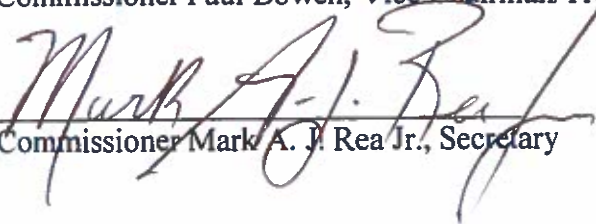
Commissioner Douglas L. Wavle, Chairman



Date Minutes Approved



Commissioner Paul Bowen, Vice Chairman/Treasurer



Commissioner Mark A. J. Rea Jr., Secretary