

**AGENDA
TAYLORS FIRE AND SEWER DISTRICT
BOARD OF COMMISSIONERS MEETING
3335 WADE HAMPTON BLVD.
TAYLORS, SC 29687
TUESDAY, FEBRUARY 12, 2013
4:30 PM**

- 1. Call To Order**
- 2. Approval of the Minutes**
 - a. January 8, 2013 Regular Monthly Meeting at 4:30 pm**
- 3. Department Reports**
 - a. Sewer**
 - b. Fire**
- 4. Finance**
- 5. Old Business**
- 6. New Business**
- 7. Adjourn**

NOTE: Dates and locations may be changed at the discretion of the Chairman.

**MINUTES
TAYLORS FIRE & SEWER DISTRICT
REGULAR MONTHLY MEETING
FEBRUARY 12, 2013**

The regular monthly meeting of the Board of Commissioners was held at the District Office in the Board Room, 3335 Wade Hampton Blvd., Taylors, South Carolina at 4:30 pm.

BOARD MEMBERS PRESENT

Gilbert T. Rivers, Commission Chairman
Douglas L. Wavle, Commission Vice Chairman/Treasurer
Mark A. J. Rea Jr., Commission Secretary

STAFF PRESENT

Bobby Baker, Fire Chief	Stephanie Hackler, Bookkeeper
Bobby Van Pelt, Assistant Fire Chief	Ben Stoner, A.T. LOCKE
James Baker, Fire Marshal	Gary Rogers, Chaplain
William "Red" Ables, Operations Coordinator	

OTHERS PRESENT:

Katie Jones, The Greenville News

The meeting was called to order by Chairman Rivers at 4:30 pm.

Chairman Rivers asked that the minutes be presented. Secretary Rea presented the minutes from the Regular Scheduled Meeting held January 8, 2013 at 4:30 pm. Secretary Rea made a motion to accept the minutes as written. Vice Chairman/Treasurer Wavle seconded the motion. The motion carried unanimously.

In the absence of Director Bartow, Chairman Rivers recognized Vice Chairman/Treasurer Wavle to present the Sewer Reports. Vice Chairman/Treasurer Wavle presented the report as written and attached. He reviewed the progress the Sewer Department has made during the month of January as well as the year to date totals. Vice Chairman/Treasurer Wavle reviewed the Permit Fees and Workers Comp report as well as the meetings/training that was attended by the Department during the month. Vice Chairman/Treasurer Wavle announced that GIS Analyst Hammer received the Young Professional of the Year award while attending the WEASC Blue Ridge Foothills Banquet Meeting. He stated that she is now eligible to receive the award at the State level. Vice Chairman/Treasurer Wavle updated the Commission Board on the progress of the generator installation. On behalf of Director Bartow, he thanked both the Fire and Sewer Departments for all the hard work that each department did on the project. Vice Chairman/Treasurer Wavle presented GIS Analyst Hammer's report as written and attached. He reviewed the various projects that GIS Analyst Hammer has been involved with as well as reviewed the meeting/training that she has attended. Vice Chairman/Treasurer Wavle moved to accept the Sewer Reports and GIS Analyst Report as written and read. Secretary Rea seconded the motion. The motion carried unanimously.

Chairman Rivers recognized Fire Chief Baker for the Fire Reports. Fire Chief Baker first introduced the new District Chaplain, Gary Rogers, to the Commission Board and welcomed him to the District. Chaplain Rogers stated that he is honored to be a part of our District. Chairman Rivers welcomed him and stated he looked forward to working with him. Fire Chief Baker presented his reports as written

and attached. Fire Chief Baker reviewed the meetings he attended in January. Fire Chief Baker reminded the Commissioners that the State Ethics Reports are due by April 15, 2013. He updated the Commission Board on the repairs to Fire Station #1 and Platform #1. Fire Chief Baker updated the Commission Board concerning the developments in an old fire investigation from 2011. He reported that the Fire Department would be participating in the St. Baldrick's Head-Shaving Event on March 17th. He deferred to Fire Marshal Baker for more information. Fire Chief Baker reported that the Department hired Brian Barkley on February 5, 2013. He reviewed his Workers Compensation report as well as his Monthly Incident Response Report. Vice Chairman/Treasurer Wavle inquired as to whether the injured worker reported on the Workers Compensation report was back to work or not. Fire Chief Baker confirmed that he was.

Fire Chief Baker recognized Assistant Fire Chief Van Pelt for his report. Assistant Fire Chief Van Pelt presented his report as written and attached. He reported on the various training completed during the month or coming in the future months. He also reported on the meetings that he has attended. Assistant Fire Chief Van Pelt stated that the physicals were complete for 2013. He reported on the radio system, stating that it has been upgraded and seems to be working better. Assistant Fire Chief Van Pelt reported on the fire investigations under way for the month. Assistant Fire Chief Van Pelt recognized A-Shift for a call they ran for a cardiac arrest at Taylors First Baptist Cardio Room. Battalion Chief Gossett got a call from the personnel on the EMS unit and was praised by them. He wanted to recognize Lieutenant Wirnsberger, Firefighter Krawczyk and Firefighter Walker for a job well done. Assistant Fire Chief Van Pelt also recognized B-Shift. They helped to retrieve a box from a storm drain. The box contained jewelry. He thanked Lieutenant Dixon, Sergeant Hughes, and Firefighter Harvey for their help. Assistant Fire Chief Van Pelt thanked Operations Coordinator Ables for their help with providing concrete for the training tower. Assistant Fire Chief Van Pelt elaborated on the fire investigation from 2011 that Fire Chief Baker reported on. He stated that the suspects from that investigation have been apprehended.

Fire Chief Baker recognized Fire Marshal Baker for his report. Fire Marshal Baker presented his report as written and attached. He reviewed the inspections, pre-plans, and occupancy permits for the month. Fire Marshal Baker detailed the fire investigations for the month of January. He reviewed the training he received during the month as well as the training he is scheduled for in future months. Fire Marshal Baker reviewed the fire prevention meetings/functions he attended in January. Fire Marshal Baker provided more information concerning the St. Baldrick's event that will be held on March 17, 2013. He thanked Bookkeeper Hackler and GIS Analyst Hammer for their work on the St. Baldrick's flier as well as Director Bartow for allowing them to help. Vice Chairman/Treasurer Wavle questioned how the charity event worked and Fire Marshal Baker responded by detailing the event. He stated that participants will raise money to fund research to cure childhood cancer and then have their head shaved in order to stand in solidarity with children with cancer. There being no further discussion, Vice Chairman/Treasurer Wavle made a motion to accept the Fire Department Reports as written and read. Secretary Rea seconded the motion. The motion carried unanimously.

Chairman Rivers recognized Mr. Ben Stoner for the Financial Reports. Mr. Stoner reviewed his reports as written and attached. He stated that the timing of the property tax revenue has been accelerated this year and that December taxes were much higher than budgeted. He stressed that this is a timing issue. The direct costs of service, which include personnel, training, safety, and maintenance, were all in line with budget. Training was a little lower than budgeted but that is also a timing issue as well. The

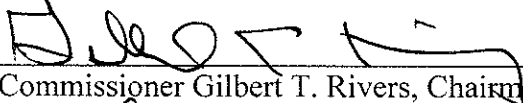
indirect costs, which include administrative, insurance and occupancy costs are all in line with our budget. Mr. Stoner noted that the administrative line was lower than budgeted because of lower legal expenses. Mr. Stoner then reviewed the year to date numbers again noting that the revenue was higher than expected, but that all the other line items are within budget. The biggest variance to the budget is the maintenance item on the Sewer column however that is due to the Sewer projects falling at the end of the fiscal year. Mr. Stoner stated that he and Director Bartow discussed starting the studies and investigative work around the next large project. Mr. Stoner presented a year to year comparison drawing attention to our cost to provide services. He mentioned that there have been no major changes and that we have been consistent across the years. Mr. Stoner noted that according to the balance sheet, the District remains very strong, and that we are in a position to begin the larger projects for the Sewer Department and the Fire Department's balance sheet is much improved over the last 18 months. Secretary Rea inquired about the District reserves and Mr. Stoner stated that they look very good and continue to improve. Vice Chairman/Treasurer Wavle inquired about the deductible for the accident at Fire Station #1. Fire Chief Baker answered his questions. Vice Chairman/Treasurer Wavle moved to accept the Financial Reports as written. Secretary Rea seconded the motion. The motion carried unanimously.

Fire Chief Baker presented and read the email to the Commission Board that was received from Battalion Chief Reed. He read. Battalion Chief Reed wanted to thank Fire Chief Baker, Lieutenant Dixon, and Sergeant Hughes for their kindness shown to a small child. Battalion Chief Reed stated "this is the kind of simple efforts that make a huge difference in the way the public views Taylors Fire Department".

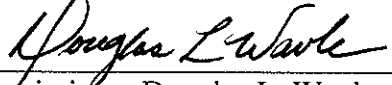
There was no old business.

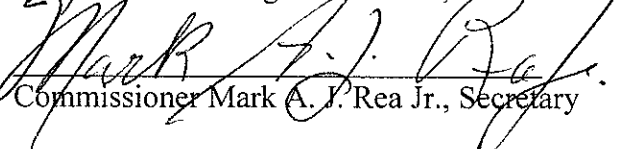
Chairman Rivers asked if there was any new business. Vice Chairman/Treasurer Wavle stated that he wanted to bring to the attention of the other board members the training session scheduled for the South Carolina Special Purpose District will be on May 23, 2013. He stated that if possible, he felt it would be good for all three Commissioners to attend this training. He also noted that he wanted to mention about a legislative update that gave a bill a favorable report having to do with the Freedom of Information Act

There being no further business, Secretary Rea made a motion to adjourn the meeting. Vice Chairman/Treasurer Wavle seconded the motion. The motion carried unanimously and the meeting was adjourned at 5:20 pm.


Commissioner Gilbert T. Rivers, Chairman

3-12-13
Date Minutes Approved


Commissioner Douglas L. Wavle, Vice Chairman/Treasurer


Commissioner Mark A. J. Rea Jr., Secretary

