

AGENDA
TAYLORS FIRE AND SEWER DISTRICT
BOARD OF COMMISSIONERS MEETING
3335 WADE HAMPTON BLVD.
TAYLORS, SC 29687
TUESDAY, MARCH 12, 2013
4:30 PM

- 1. Call To Order**
- 2. Approval of the Minutes**
 - a. February 12, 2013 Regular Monthly Meeting at 4:30 pm**
- 3. Department Reports**
 - a. Sewer**
 - b. Fire**
- 4. Finance**
- 5. Old Business**
- 6. New Business**
- 7. Adjourn**

NOTE: Dates and locations may be changed at the discretion of the Chairman.

**MINUTES
TAYLORS FIRE & SEWER DISTRICT
REGULAR MONTHLY MEETING
MARCH 12, 2013**

The regular monthly meeting of the Board of Commissioners was held at the District Office in the Board Room, 3335 Wade Hampton Blvd., Taylors, South Carolina at 4:30 pm.

BOARD MEMBERS PRESENT

Gilbert T. Rivers, Commission Chairman
Mark A. J. Rea Jr., Commission Secretary

STAFF PRESENT

Bobby Baker, Fire Chief	Stephanie Hackler, Bookkeeper
Bobby Van Pelt, Assistant Fire Chief	Anna Locke, A.T. LOCKE
James Baker, Fire Marshal	Ben Stoner, A.T. LOCKE

OTHERS PRESENT:

Amanda Bradford, Greer Citizen	Don Collins, Waste Industries
Shawn Hanes, Waste Industries	Katie Jones, Greenville News

The meeting was called to order by Chairman Rivers at 4:32 pm.

Chairman Rivers asked that the minutes be presented. Secretary Rea presented the minutes from the Regular Scheduled Meeting held February 12, 2013 at 4:30 pm. Secretary Rea made a motion to accept the minutes as written. In the absence of Vice Chairman/Treasurer Wavle, Chairman Rivers seconded the motion. The motion carried unanimously.

Chairman Rivers stated that he was going to amend the agenda to allow the Fire Reports to be presented prior to the Sewer Reports. He recognized Fire Chief Baker for the Fire Reports. Fire Chief Baker presented his reports as written and attached. Fire Chief Baker reviewed the meetings he attended in February. Fire Chief Baker stated that he attended the S.C. State Firefighters Association Legislative Day and he provided a list of Legislative Bills that are currently being discussed in the House and Senate. Fire Chief Baker pointed out Senate Bill S. 142 to the Board, stating that he had discussed this with the Board over a year ago. He stated that the Bill is currently awaiting the second reading by the full Senate. The content of the Bill deals in part with the arson law changes that were submitted by the State Law Enforcement Division. Fire Chief Baker notified the Board that Firefighter Krawczyk will be attending re-classing training from Military Police to Combat Medic starting May 5, 2013. Fire Chief Baker updated the Board on the repairs to Fire Station #1 and Platform #1. The repairs are complete and the truck is back in service. Fire Chief Baker presented several quotes for a vehicle to replace the 2001 Ford Expedition. He stated that this purchase was included in the FY13 budget and will be replacing the Fire Marshal's vehicle that was totaled in a motor vehicle accident. He reported that the Fire Department employees would be participating in the St. Baldrick's Head-Shaving Event on March 17th. Fire Chief Baker stated that the month of April is Child Abuse Prevention Month. He was contacted by Greenville County First Steps; they will be placing blue and white pinwheels throughout Greenville County in recognition of child abuse and asked if they could place them at our fire stations. Fire Chief Baker recognized Firefighter Bors for 6 years of service,

Firefighter Loveridge for 8 years of service and Lieutenant Wofford for 24 years of service. He reviewed the Workers Compensation report as well as the Monthly Incident Response Report.

Fire Chief Baker recognized Assistant Fire Chief Van Pelt for his report. Assistant Fire Chief Van Pelt presented his report as written and attached. He reported on the various training completed during the month or coming in the future months. He also reported on meetings that he has attended. Assistant Fire Chief Van Pelt reported on the fire investigations under way for the month. Assistant Fire Chief Van Pelt announced that there will be a Cardiac Arrest Survivor Ceremony to be held on May 10, 2013 at the Embassy Suites on Verdae Boulevard. He stated that Lieutenant Bagwell, Firefighter West, and Firefighter Rollins will receive an award at the Ceremony for helping save a cardiac arrest patient on February 5, 2012. Secretary Rea asked if Assistant Fire Chief Van Pelt had heard anything regarding the District's ISO rating. Assistant Fire Chief Van Pelt responded that quite a few changes were being put in place and that ISO will re-inspect once the changes are implemented.

Fire Chief Baker recognized Fire Marshal Baker for his report. Fire Marshal Baker presented his report as written and attached. He reviewed the inspections, pre-plans, and occupancy permits for the month. Fire Marshal Baker detailed the fire investigations for the month of February. He reviewed the training he received during the month as well as the training scheduled for future months. Fire Marshal Baker reviewed the fire prevention meetings/functions he attended in February. Chairman Rivers stated that he was still receiving good positive reports from the District concerning Fire Marshal Baker and told him he was doing a good job. There being no further discussion, Secretary Rea made a motion to accept the Fire Department Reports as written and read. Chairman Rivers seconded the motion. The motion carried unanimously.

In the absence of Director Bartow, Chairman Rivers presented the Sewer Reports. Chairman Rivers stated that Vice Chairman/Treasurer Wavle and Director Bartow were absent from the meeting in order to attend the South Carolina Environmental Conference. Chairman Rivers presented the report as written and attached. He reviewed the progress the Sewer Department has made during the month of February as well as the year to date totals. Chairman Rivers reviewed the Permit Fees and Workers Comp report as well as meetings/training that were attended by Department Personnel during the month. Chairman Rivers stated that the generator installation was almost complete and commended the Fire and Sewer Departments for working together on the project. Chairman Rivers stated that GIS Analyst Hammer is doing a good job getting the mappings system updated. He stated he is very pleased with the results she has achieved so far. GIS Analyst Hammer's report is attached. Secretary Rea moved to accept the Sewer Report and GIS Analyst Report as written. Chairman Rivers seconded the motion. The motion carried unanimously.

Chairman Rivers recognized Mr. Ben Stoner for the Financial Reports. Mr. Stoner reviewed his reports as written and attached. Mr. Stoner stated that the property tax revenue for the month of January was good. He mentioned that the property tax revenue for the month of December had exceeded our expectations and he had anticipated January to drop off however it was in line with the budget. The direct costs of service, which include personnel, training, safety, and maintenance, were all in line with budget. Training was a little higher than budgeted due to the Fire Department's annual dues. The indirect costs, which include administrative, insurance and occupancy costs are all in line with our budget. Mr. Stoner noted that the occupancy line was a little higher than budget due to some higher

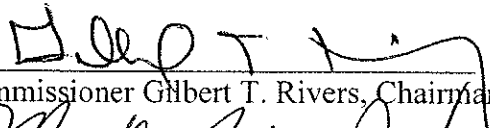
natural gas bills and the replacement of the heating unit. Mr. Stoner confirmed that the Sewer Department did purchase the new Silverado truck as previously discussed. Mr. Stoner then reviewed the year to date numbers noting that the revenue was higher than expected, but that all the other line items are within budget. The direct cost has had no major changes or surprises and is in line with Budget. The biggest variance to the budget is the maintenance item on the Sewer column however that is due to the Sewer projects falling at the end of the fiscal year. Mr. Stoner stated that he and Director Bartow discussed starting the studies and investigative work around the next large project. Mr. Stoner stated that compared to last year; the indirect costs were also in line with the budget through the end for January 2013. Compared to last year, the largest variance is the capital expenditures however they were all budgeted for this year. The revenues and direct cost are similar to last year. The total indirect costs were higher than the previous year due to the lease payment schedules. Mr. Stoner reviewed the insurance proceeds and claims noting that we have not received all the invoices related to those incidents. Mr. Stoner noted that according to the balance sheet, the numbers have been climbing over the last few months however the cash balances will begin to decline in the next few months as we begin spending the tax revenue. Compared to last January, the District is much improved. Secretary Rea moved to accept the Financial Reports as written. Chairman Rivers seconded the motion. The motion carried unanimously. Chairman Rivers thanked Mr. Stoner and A.T. LOCKE for the work they have done for the District.

There was no old business.

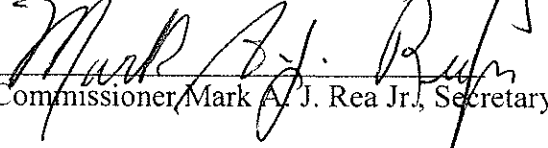
There was no new business.

Chairman Rivers noted to those present that the meeting that will be held on April 9, 2013 at 4:30 pm will be a public meeting that will address the survey results from Greater Greenville Sanitation.

There being no further business, Secretary Rea made a motion to adjourn the meeting. Chairman Rivers seconded the motion. The motion carried unanimously and the meeting was adjourned at 4:58 pm.



Commissioner Gilbert T. Rivers, Chairman



Commissioner Mark A. J. Rea Jr., Secretary

4.9.13
Date Minutes Approved

