

**MINUTES  
TAYLORS FIRE & SEWER DISTRICT  
REGULAR BI-MONTHLY MEETING  
JANUARY 15, 2019**

The regular bi-monthly meeting of the Board of Commissioners was held at the District Office in the Board Room, 3335 Wade Hampton Blvd., Taylors, South Carolina at 4:30 pm.

**BOARD MEMBERS PRESENT**

Paul Bowen, Commission Chairman  
Mark A. J. Rea Jr., Commission Vice Chairman/Secretary  
Jeff Hannah, Commission Treasurer

**STAFF PRESENT**

Bobby Baker, Fire Chief	Mike Townsend, Right-of-Way Crew Leader
Samantha Babb, Director of Sewer Services	Michael Jones, TV Crew Leader
Gary Cantrell, Operations Supervisor	Chris Stamey, Cleaning Crew Leader
Chris Powell, Construction Crew Leader	
Stephanie Hackler, Senior Accounting & HR Specialist	

**OTHERS PRESENT:**

Stuart Bedenbaugh (McGriff, Insurance), Jaime Daniel, Tom Guzik, Travis Smith (McGriff Insurance)

The meeting was called to order by Chairman Bowen at 4:32 pm. Chairman Bowen stated that the media outlets who requested notification of this bi-monthly meeting were notified via door posting, email, website, Facebook, and Twitter.

Chairman Bowen presented the minutes from the regularly scheduled bi-monthly meeting held on November 13, 2018 at 4:30 pm and a special called meeting held on December 4, 2018 at 9:00 am. Vice Chairman/Secretary Rea made a motion to accept the November 13, 2018 and the December 4, 2018 meeting minutes as presented. Treasurer Hannah seconded the motion. The motion carried unanimously.

Chairman Bowen recognized Director Babb for the Sewer Department Report. Director Babb reviewed her written and attached Sewer Report. She reviewed the Permit Fees for the months of November and December 2018. Director Babb reviewed the Work Order and Service Request summaries from July 1, 2018 to the present date. She then reviewed the meetings and training attended during the previous months as well as all upcoming meetings/training. Director Babb announced that she had been invited by the Greenville County Planning Department to attend a Stakeholder Roundtable Discussion on Community Facilities. Vice Chairman/Secretary Rea asked what committee was involved. Director Babb stated it was a Community Facility. Vice Chairman/Secretary Rea then asked if they were asking for any of the District's plans. Director Babb stated that the Community Facility asked that the District bring any strategic plans or anticipated projects for the next ten years and referenced the documents in the Board's packet referring to the Roundtable Discussion. Director Babb reminded the Board of the Greenville County SPD meeting at Clear

Springs Fire Department on January 17, 2019 and stated she needed to know who was coming for headcount purposes. Director Babb then gave the Board a Mill Hill and Frazier Engineering update. Director Babb then read aloud an email briefing the Board on the Wet Weather Pilot Status with Renewable Water Resources and Brown & Caldwell. Lastly, Director Babb announced that the Department is working on the SCDHEC Facility Excellence Award Application. She then asked if there were any questions. There were no questions or comments.

Chairman Bowen recognized Fire Chief Baker for the Fire Report. He presented his report as written and attached. He reviewed the meetings attended during the previous months. He recognized the years of service, resignations, and deployment for various personnel. Fire Chief Baker then briefed the Board on what he and Deputy Chief Van Pelt had been discussing in regards to utilizing the old rescue truck as a reserve truck. Fire Chief Baker then requested that the Board allow the Department to keep the old rescue truck as a reserve truck. Fire Chief Baker and the Board then held a brief discussion on specifications of the old rescue and any modifications that may need to be made to the truck to keep it as a reserve truck. Chairman Bowen stated that the Board would table the decision until the next regularly scheduled bi-monthly meeting regarding the old rescue truck. Fire Chief Baker then informed the Board that the Department received a check in the amount of \$5,658.38 from Pickens County for the Pinnacle Mountain Fire that occurred in November 2016 for personnel and equipment response cost. Fire Chief Baker then reminded the Board that State Ethics Reports are due by Friday, March 30, 2019. While the City of Greer is undergoing a streetscape revitalization project, Fire Chief Baker allowed them to park their reserve engine at Station #83 for up to six months during construction. Fire Chief Baker announced that the Department received a memorial donation from Collas and Donna Harris on behalf of retired Assistant Chief Larry D. Brown who passed away on November 10, 2018. He also sadly announced that former Taylors Fire and Sewer District Commissioner, Pierce W. Strange, passed away on January 13, 2019, and informed the Board of funeral service dates and times for Mr. Strange. In addition, Fire Chief Baker announced that the Fire Department received \$337.50 from collecting and recycling aluminum cans for the Southeastern Firefighters Burn Foundation. Lastly, Fire Chief Baker summarized the Incident Response Reports for the months of November and December 2018, and the 2018 SC Fire Fatalities Report as of January 9, 2019. Fire Chief Baker asked if there were any questions. There were none.

Vice Chairman/Secretary Rea made a motion to accept both the Fire and Sewer Department reports as written. Treasurer Hannah seconded the motion and the motion carried unanimously.

Chairman Bowen recognized Mrs. Jaime Daniel for the Financial Reports. Mrs. Daniel reviewed the Financial Reports as written and attached. She detailed the statement of net position, the statement of activities, general funds, and the cash flow statement. Mrs. Daniel asked if there were any questions. With no questions or discussion, Treasurer Hannah made a motion to accept the Financial Reports as presented. Vice Chairman/Secretary Rea seconded the motion. The motion carried unanimously.

There was no old business.

Under new business, Mr. Tom Guzik thanked the Fire Department for responding to a call involving his wife a couple of weeks prior.

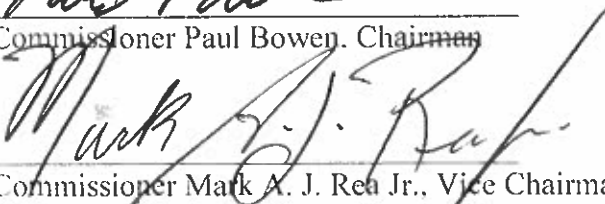
Vice Chairman/Secretary Rea made a motion to go into executive session for discussion of employee compensation and benefits. Treasurer Hannah seconded the motion, and the motion carried unanimously. The Board entered executive session at 5:12 pm.

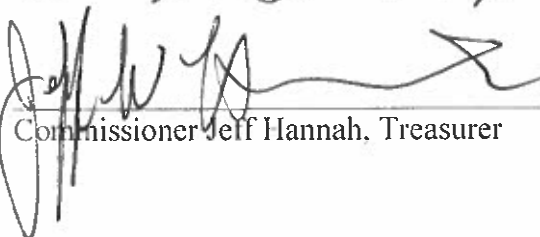
Vice Chairman/Secretary Rea made a motion to exit executive session. Seconded by Treasurer Hannah, the motion carried. The Board exited executive session at 7:19 pm. No action was taken during executive session.

There being no further business, Treasurer Hannah made a motion to adjourn the meeting. Vice Chairman/Secretary Rea seconded the motion. The motion carried unanimously, and the meeting was adjourned at 7:20 pm.

  
\_\_\_\_\_  
Commissioner Paul Bowen, Chairman

3-19-19  
Date Minutes Approved

  
\_\_\_\_\_  
Commissioner Mark A. J. Rea Jr., Vice Chairman/Secretary

  
\_\_\_\_\_  
Commissioner Jeff Hannah, Treasurer

