

**MINUTES
TAYLORS FIRE & SEWER DISTRICT
REGULAR BI-MONTHLY MEETING
NOVEMBER 10, 2020**

The regular bi-monthly meeting of the Board of Commissioners was held at the District Office in the Board Room, 3335 Wade Hampton Blvd., Taylors, South Carolina at 4:30 pm.

BOARD MEMBERS PRESENT

Mark A. J. Rea Jr., Commission Chairman
Jeff Hannah, Commission Vice Chairman/Secretary
Paul Bowen, Commission Treasurer

STAFF PRESENT

Bobby Baker, Fire Chief	Gary Cantrell, Operations Supervisor
Samantha Babb, Director of Sewer Services	Shane Bagwell, Accreditation Manager
Jennifer Franz, GIS Analyst	Chris Powell, Construction Crew Leader
Chris Stamey, Cleaning Crew Leader	Lawrence Ochieng, Firefighter
Alicia Jenkins, Administrative Data Coordinator	Joe Wofford, Fire Lieutenant
Michael Jones, TV Crew Leader	Matthew Mosley, Mechanic
Stephanie Hackler, Senior Accounting & HR Specialist	Ray Childs, Sewer Technician

OTHERS PRESENT:

Gary Bailey (Love Bailey CPA), Rita Bolt Barker (Wyche P.A.) via Microsoft Teams, Jaime Daniel, Dave Wilson (McAlister Communications) via Microsoft Teams

The meeting was called to order by Chairman Rea at 4:32 pm. Chairman Rea led everyone in saying the Pledge of Allegiance. Chairman Rea stated that the media outlets who requested notification of this bi-monthly meeting were notified via door posting, email, website, Facebook, and Twitter.

Chairman Rea presented the minutes from the regularly scheduled bi-monthly meeting held on September 29, 2020 at 4:30 pm and the special called meeting on November 5, 2020 at 4:30 am. Treasurer Bowen then made a motion to accept the September 29, 2020 minutes and the November 5, 2020 minutes as presented. Vice Chairman/Secretary Hannah seconded the motion. The motion carried unanimously.

Chairman Rea recognized Mr. Gary Bailey to present the findings of the FY2020 Financial Audit Report. Mr. Bailey then gave a brief overview of the FY2020 Financial Audit Report. Mr. Bailey issued an unqualified or clean opinion and stated the District's books were materially correct. Lastly, Mr. Bailey asked if there were any questions. There were no questions. Vice Chairman/Secretary Hannah made a motion to accept the FY2020 Financial Audit Report as presented. Treasurer Bowen seconded the motion. The motion carried unanimously.

Chairman Rea recognized Director Babb for the Sewer Department Report. Director Babb stated that she did not have an official Sewer Report. She reviewed the Work Order and Service Request summaries from July 1, 2019 to the present date. Director Babb then reviewed the meetings attended during the previous months, as well as upcoming meetings in regard to the Sewer Department and Greenville County Council.

Chairman Rea recognized Fire Chief Baker for the Fire Department Report. Fire Chief Baker reviewed the meetings attended during the previous months, as well as upcoming meetings/training. He recognized the years of service, resignations, and deployment for various personnel. Fire Chief Baker announced that Michael Hubbard was hired on November 4, 2020 as a firefighter and would be assigned to C-Shift. Fire Chief Baker thanked the fire and sewer employees for their hard work during and after the storms from Hurricane Zeta that came through the Greenville area on October 28th and 29th. He then informed the Board that on October 15, 2020, Greenville Water System notified the District that they would begin replacing aging water lines on Bridgewood Avenue, Hartsville Drive, and Wayne Drive in the District. Fire Chief Baker announced that he had submitted the Department's annual equipment certification document for 2020 and that Fire Marshal James Baker had submitted all four quarterly fire inspection documents for 2020 to the South Carolina Department of Labor, Licensing, & Regulation, Fire Safety Division. Lastly, Fire Chief Baker summarized the Incident Response Reports for the months of September and October 2020, as well as the 2020 South Carolina Fire Fatalities Report as of November 4, 2020. With there being no questions or comments, Treasurer Bowen made a motion to accept both the Sewer and Fire Department Reports. Vice Chairman/Secretary Hannah seconded the motion. The motion carried unanimously.

Chairman Rea recognized Mrs. Jaime Daniel for the Financial Reports. Mrs. Daniel reviewed the Financial Reports as written and attached. She detailed the statement of net position, the statement of activities, general funds, and the cash flow statement. Mrs. Daniel asked if there were any questions. There were none. Treasurer Bowen made a motion to accept the Financial Reports as presented. Vice Chairman/Secretary Hannah seconded the motion. The motion carried unanimously.

There was no old business to report.

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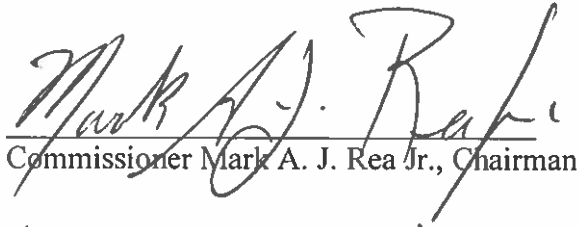
Chairman Rea made a motion to go into executive session as per SC Code of Law Sections 30-4-70(a)(1) and 30-4-70(a)(2) for discussion of employment, position requirements, and compensation of employees and Commissioners; discussion of negotiations incident to proposed contractual arrangements related to proposed sale, swap or purchase of property adjacent to property owned by the District; and to receive legal advice where the legal advice relates to matters covered by the attorney-client privilege related to all items above and other matters. Vice Chairman/Secretary Hannah seconded the motion. The motion carried unanimously. The Board entered executive session at 4:51 pm.

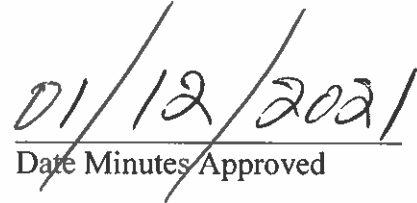
Treasurer Bowen made a motion to exit executive session. Vice Chairman/Secretary Hannah seconded the motion. The motion carried unanimously. The Board exited executive session at 7:22 pm.

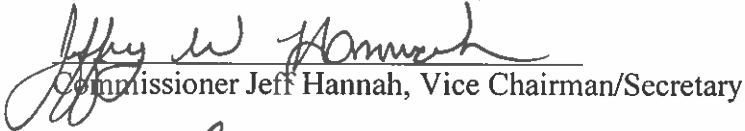
Chairman Rea made a motion for the District to proceed with the land swap as discussed in executive session. Treasurer Bowen seconded the motion. The motion carried unanimously.

There was no public in attendance and therefore, no public comment.

There being no further business, Vice Chairman/Secretary Hannah made a motion to adjourn the meeting. Treasurer Bowen seconded the motion. The motion carried unanimously, and the meeting was adjourned at 7:34 pm.


Commissioner Mark A. J. Rea Jr., Chairman


Date Minutes Approved


Commissioner Jeff Hannah, Vice Chairman/Secretary


Commissioner Paul Bowen, Treasurer

