

**MINUTES
TAYLORS FIRE & SEWER DISTRICT
REGULAR BI-MONTHLY MEETING
JULY 12, 2022**

The regular bi-monthly meeting of the Board of Commissioners was held at the District Office in the Board Room, 3335 Wade Hampton Blvd., Taylors, South Carolina at 4:30 pm.

BOARD MEMBERS PRESENT

Jeff Hannah, Commission Chairman
Paul Bowen, Commission Vice Chairman/Treasurer
Ken Carter, Commission Secretary

STAFF PRESENT

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| Bobby Baker, Fire Chief | Marty Dixon, Assistant Chief |
| Shane Bagwell, Deputy Chief | Todd Jennings, Fire Marshal |
| Alicia Jenkins, Administrative Data Coordinator | Ricky Burgess, Battalion Chief |
| Stephanie Hackler, Senior Accounting & HR Specialist | |

OTHERS PRESENT:

Jaime Daniel, Brad Love (Haynsworth Sinkler Boyd, P.A.), Nick Nicholson (Haynsworth Sinkler Boyd, P.A.) Paul Clowes (Haynsworth Sinkler Boyd, P.A.)

The meeting was called to order by Chairman Hannah at 4:34 pm.

Chairman Hannah stated that the media outlets who requested notification of this bi-monthly meeting were notified via door posting, email, website, Facebook, and Twitter.

Chairman Hannah led everyone in saying the Pledge of Allegiance.

Chairman Hannah made an amendment to the agenda by having the Department Reports follow executive session.

Chairman Hannah presented the minutes from the regularly scheduled bi-monthly meeting held on May 17, 2022 at 4:30 pm, the special called budget workshop held on June 2, 2022 at 10:15 am, the special called meeting held on June 10, 2022 at 11:30am, the special called meeting held on June 20, 2022 at 10:00 am, the public hearing held on June 28, 2022 at 4:30 pm and the special called meeting held on June 30, 2022 at 7:00 pm. Vice Chairman/Treasurer Bowen made a motion to accept all the minutes with the correction that Brad Love is with Haynsworth Sinkler Boyd, P.A and not Love Bailey CPA. Secretary Carter seconded the motion. The motion carried unanimously.

Chairman Hannah called for the consideration of Resolution 2022-5 and gave the floor to Mr. Brad Love with Haynsworth Sinkler Boyd, P.A. to expound upon the resolution. Mr. Love explained that Resolution 2022-5 authorizes the execution and delivery of documents relating to the lease-purchase financing of the renovation, installation, furnishing and equipping of District facilities in an amount not exceeding \$8,000,000 and authorizes the execution of a base lease agreement and a lease agreement in connection therewith, and other matters relating thereto. The Board held a brief discussion on Resolution 2022-5.

Without any further comments, Vice Chairman/Treasurer Bowen made a motion to accept Resolution 2022-5. Secretary Carter seconded the motion. The motion carried unanimously.

Vice Chairman/Treasurer Bowen made a motion to go into executive session as per SC Code of Law Sections 30-4-70(a)(1) and 30-4-70(a)(2) for discussion of current By-Laws and Procurement Policy for Taylors Fire and Sewer District and potential changes to the same; for discussion of negotiations incident to proposed contractual arrangements related to the proposed sale, swap or purchase of property adjacent to property owned by the District; for discussion of compensation of employees and Commissioners and other employment related issues; and to receive legal advice where the legal advice relates to matters covered by the attorney-client privilege related to the position of the public agency in adversary situations involving the assertions by and against the agency of claims, the issues mentioned above and other related matters. Secretary Carter seconded the motion. The motion carried unanimously. The Board entered executive session at 4:44 pm.

Vice Chairman/Treasurer Bowen made a motion to exit executive session. Secretary Carter seconded the motion. The motion carried unanimously. The Board exited executive session at 6:15 pm. No action was taken during executive session.

Secretary Carter made a motion to accept Resolution 2022-6 to amend the By-Laws of the Taylors Fire & Sewer District. Vice Chairman/Treasurer Bowen seconded the motion. The motion carried unanimously.

Secretary Carter made a motion to accept Resolution 2022-7 to amend the Procurement Policy and Procedures of the Taylors Fire and Sewer District. Vice Chairman/Treasurer Bowen seconded the motion. The motion carried unanimously.

Chairman Hannah recognized Fire Chief Baker for the Fire Department Report. Fire Chief Baker reviewed the meetings attended during the previous months, as well as upcoming meetings/training. He recognized the years of service, resignations, and deployment for various personnel. Fire Chief Baker announced that Firefighter Hunter Perry was promoted to Captain. Fire Chief Baker recognized Deputy Chief Bagwell, Assistant Chief Dixon, Fire Marshal Jennings, Mechanic Mosley, and all the firefighters that assisted with the organization and cleanup that went along with the Sewer Department inventory, vehicles and equipment from the Sewer Shop that went to MetroConnects. Fire Chief Baker announced that the agreement between Taylors Fire Department and Greer Fire Department regarding sharing space at Taylors Fire Department Station #83 has been implemented. As of July 11, 2022, Greer Fire Department placed an engine along with three personnel at Taylors Fire Department Station #83 to respond to areas covered by Greer Fire Department. Both Departments will continue to respond to structure fire incidents together in areas that are currently covered under the automatic/mutual aid agreements adopted by each District that both Departments border. The sharing of resources between each Department helps to provide back-up coverage and reduce response times for both Departments when multiple emergency calls are received in the response area. Fire Marshal Jennings submitted the second quarter fire inspection reports and documents to the South Carolina Department of Labor, Licensing & Regulation Fire & Life Safety Division. Fire Chief Baker then summarized the Incident Response Reports for the months of May and June 2022, as well as the 2022 South Carolina Fire Fatalities Report as of July 5, 2022. With there being no questions or comments with the Fire Department

Report, Vice Chairman/Treasurer Bowen made a motion to accept the Fire Department Report as presented. Secretary Carter seconded the motion. The motion carried unanimously.

Chairman Hannah recognized the Financial Department for the Financial Report. Senior Accounting & HR Specialist Hackler reviewed the Financial Report. She detailed all efforts executed necessary to finalize the consolidation efforts of Greenville County between Taylors Sewer District and MetroConnects. Senior Accounting & HR Specialist Hackler also informed the Board that the District is in the process of FY22 year-end protocol. Lastly, Mrs. Hackler announced that the District is preparing for the financial audit and that draft financial reports will be forth coming. With no questions, Vice Chairman/Treasurer Bowen made a motion to accept the Financial Reports as presented. Secretary Carter seconded the motion. The motion carried unanimously.

There was no old business to discuss.

Under new business, Senior Accounting & HR Specialist Hackler updated the Board on two former Commissioners.

There was no public in attendance; therefore, there was no public comment.

There being no further business, Secretary Carter made a motion to adjourn the meeting. Chairman Hannah seconded the motion. The motion carried unanimously, and the meeting was adjourned at 6:23 pm.


Commissioner Jeff Hannah, Chairman

9/13/2022
Date Minutes Approved


Commissioner Paul Bowen, Vice Chairman/Treasurer


Commissioner Ken Carter, Secretary