

**MINUTES  
TAYLORS FIRE & SEWER DISTRICT  
REGULAR BI-MONTHLY MEETING  
SEPTMEBER 13, 2022**

The regular bi-monthly meeting of the Board of Commissioners was held at the District Office in the Board Room, 3335 Wade Hampton Blvd., Taylors, South Carolina at 4:30 pm.

**BOARD MEMBERS PRESENT**

Jeff Hannah, Commission Chairman  
Paul Bowen, Commission Vice Chairman/Treasurer  
Ken Carter, Commission Secretary

**STAFF PRESENT**

Bobby Baker, Fire Chief	Shane Bagwell, Deputy Chief
Alicia Jenkins, Administrative Data Coordinator	Marty Dixon, Assistant Chief
Stephanie Hackler, Senior Accounting & HR Specialist	Matthew Mosley, Mechanic

**OTHERS PRESENT:**

Jaime Daniel

The meeting was called to order by Chairman Hannah at 4:30 pm.

Chairman Hannah stated that the media outlets who requested notification of this bi-monthly meeting were notified via door posting, email, website, Facebook, and Twitter.

Chairman Hannah led everyone in saying the Pledge of Allegiance.

Chairman Hannah presented the minutes from the regularly scheduled bi-monthly meeting held on July 12, 2022 at 4:30 pm and the special called meeting held on August 22, 2022 at 2:15 pm. Vice Chairman/Treasurer Bowen made a motion to accept the minutes as written. Secretary Carter seconded the motion. The motion carried unanimously.

Chairman Hannah recognized Fire Chief Baker for the Fire Department Report. Fire Chief Baker reviewed the meetings attended during the previous months, as well as upcoming meetings/training. He recognized the years of service, resignations, and deployment for various personnel. Fire Chief Baker announced that Johnny Callaham was hired on August 22, 2022 and was assigned to B-Shift; Amber Reid, David Orshal and Trevor Westbrook were hired on August 22, 2022 and started the SC Fire Academy on September 12, 2022; Hunter Boswell was hired on August 23, 2022 and was assigned to C-Shift; and Landen York was hired on August 24, 2022 and was assigned to A-Shift. Fire Chief Baker then announced that Trevor Westbrook put in his resignation on September 13, 2022. Fire Chief Baker informed the Board that the new fire engine has been picked up from Spartan Fire & Emergency Apparatus and is being held in the old sewer shop building behind Station #82 awaiting lettering, stripping and equipment to be delivered. Once

all of the lettering and stripping are received, the truck will be sent to Global Public Safety for installation. Mechanic Matt Mosley will begin installing and mounting equipment as it is delivered. Fire Chief Baker announced that all of the Fire and Sewer District's equipment declared as surplus has been sold and picked up. Payments received for the surplus equipment have been submitted to Senior Accounting & HR Specialist Hackler. With the recent purchase of the new fire engine, Fire Chief Baker requested the Commission Board's approval to declare the 27-year-old Reserve Engine #82A (1995 Pierce Saber Fire Engine) as surplus to sell. The Fire Department received \$308 from the collection and recycling of the aluminum cans program, with proceeds going towards the Southeastern Firefighters Burn Foundation. Secretary Carter asked if the collection of the aluminum cans was a monthly or quarterly collection. Fire Chief Baker stated that the collection of aluminum cans depends on how many cans are collected and the rate at which the collection trailer is filled. Fire Chief Baker then summarized the Incident Response Reports for the months of July and August 2022, as well as the 2022 South Carolina Fire Fatalities Report as of September 5, 2022. Fire Chief Baker read aloud a thank you letter from Greenville County that detailed how great the Department was on scene at a call around September 8, 2022. Fire Chief Baker also read aloud another thank you letter from Greenville County EMS for the exceptional service from Rescue #81, Lieutenant Johnson and Firefighter Compton when dispatched to a lift assist call on September 12, 2022. With there being no further questions or comments with the Fire Department Report, Vice Chairman/Treasurer Bowen made a motion to accept the Fire Department Report as presented. Secretary Carter seconded the motion. The motion carried unanimously.

Secretary Carter made a motion to declare the 27-year-old Reserve Engine #82A (1995 Pierce Saber Fire Engine) as surplus to sell. Vice Chairman/Treasurer Bowen seconded the motion. The motion carried unanimously.

Chairman Hannah recognized Mrs. Jaime Daniel for the Financial Report. Mrs. Daniel reviewed the Financial Reports in draft as June 30, 2022. She detailed the statement of net position, the statement of activities, general funds, and the cash flow statement. Mrs. Daniel asked if there were any questions. There were none. Vice Chairman/Treasurer Bowen made a motion to accept the Financial Reports as presented. Secretary Carter seconded the motion. The motion carried unanimously.

Vice Chairman/Treasurer Bowen made a motion to go into executive session as per SC Code of Law Sections *30-4-70(a)(1)* and *30-4-70(a)(2)* for discussion of current By-Laws and Procurement Policy for Taylors Fire and Sewer District and potential changes to the same; for discussion of negotiations incident to proposed contractual arrangements related to the proposed sale, swap or purchase of property adjacent to property owned by the District; for discussion of compensation of employees and Commissioners and other employment related issues; and to receive legal advice where the legal advice relates to matters covered by the attorney-client privilege related to the position of the public agency in adversary situations involving the assertions by and against the agency of claims, the issues mentioned above and other related matters. Secretary Carter seconded the motion. The motion carried unanimously. The Board entered executive session at 4:52 pm.

Secretary Carter made a motion to exit executive session. Vice Chairman/Treasurer Bowen seconded the motion. The motion carried unanimously. The Board exited executive session at 5:19 pm. No action was taken during executive session.

Secretary Carter made a motion to accept Resolution 2022-9 to allow individual members of the Commission of the Taylors Fire and Sewer District to enroll in the health insurance program of the District. Vice Chairman/Treasurer Bowen seconded the motion. The motion carried unanimously.

There was no old business to discuss.

There was no new business to discuss.

There was no public in attendance; therefore, there was no public comment.

There being no further business, Secretary Carter made a motion to adjourn the meeting. Vice Chairman/Treasurer Bowen seconded the motion. The motion carried unanimously, and the meeting was adjourned at 5:21 pm.

  
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Commissioner Jeff Hannah, Chairman

11/15/22  
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Date Minutes Approved

  
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Commissioner Paul Bowen, Vice Chairman/Treasurer

  
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Commissioner Ken Carter, Secretary

