

**MINUTES
TAYLORS FIRE & SEWER DISTRICT
REGULAR BI-MONTHLY MEETING
JANUARY 10, 2023**

The regular bi-monthly meeting of the Board of Commissioners was held at the District Office in the Board Room, 3335 Wade Hampton Blvd., Taylors, South Carolina at 4:30 pm.

BOARD MEMBERS PRESENT

Jeff Hannah, Commission Chairman
Paul Bowen, Commission Vice Chairman/Treasurer
Ken Carter, Commission Secretary

STAFF PRESENT

Bobby Baker, Fire Chief	Shane Bagwell, Deputy Chief
Alicia Jenkins, Administrative Data Coordinator	Marty Dixon, Assistant Chief
Stephanie Hackler, Senior Accounting & HR Specialist	Todd Jennings, Fire Marshal

OTHERS PRESENT:

Jaime Daniel, Arthur F. McLean III (Haynsworth Sinkler Boyd, P.A.)

The meeting was called to order by Chairman Hannah at 4:31 pm.

Chairman Hannah stated that the media outlets who requested notification of this bi-monthly meeting were notified via door posting, email, website, Facebook, and Twitter.

Chairman Hannah led everyone in saying the Pledge of Allegiance.

Vice Chairman/Treasurer Bowen made a motion to go into executive session as per SC Code of Law Section 30-4-70 for discussion of employment and compensation of employees and Commissioners; discussion of current By-Laws and Procurement Policy for Taylors Fire and Sewer District and potential changes to the same; and to receive legal advice where the legal advice relates to matters covered by the attorney-client privilege related to all items above and other matters. Secretary Carter seconded the motion. The motion carried unanimously. The Board entered executive session at 4:33 pm.

Vice Chairman/Treasurer Bowen made a motion to exit executive session. Secretary Carter seconded the motion. The motion carried unanimously. The Board exited executive session at 5:26 pm. No action was taken during executive session.

Chairman Hannah presented the minutes from the special called meeting held on November 14, 2022 at 9:00 am, the regularly scheduled bi-monthly meeting held on November 15, 2022 at 4:30 pm and the special called meeting held on December 15, 2022 at 10:00 am. Vice Chairman/Treasurer Bowen made a motion to accept the minutes as written. Secretary Carter seconded the motion. The motion carried unanimously.

Chairman Hannah recognized Fire Chief Baker for the Fire Department Report. Fire Chief Baker reviewed the meetings attended during the previous months, as well as upcoming meetings/training. He recognized the years of service, resignations, and deployment for various personnel. Fire Chief Baker announced that Captain Jameson received the Firefighter of the Year Award from the American Legion Post #214, and a dinner will be held in his honor to receive the award on Tuesday, January 17, 2023. Fire Chief Baker reminded the Board that South Carolina State Ethic Reports are due by Thursday, March 30, 2023. Fire Chief Baker informed the Board that Fire Marshal Todd Jennings submitted the first quarter fire inspection reports and documents to South Carolina's Department of Labor, Licensing & Regulations Fire & Life Safety Division. The Fire Department received \$396.00 from the collection and recycling of the aluminum cans program, with proceeds going towards the Southeastern Firefighters Burn Foundation. Fire Chief Baker then summarized the Incident Response Reports for the months of November and December 2022, the Department's Annual Response Report from January 1, 2022 to December 31, 2022, and the 2022 South Carolina Fire Fatalities Report as of December 28, 2022. With there being no questions or comments with the Fire Department Report, Vice Chairman/Treasurer Bowen made a motion to accept the Fire Department Report as presented. Secretary Carter seconded the motion. The motion carried unanimously.

Chairman Hannah recognized Mrs. Jaime Daniel for the Financial Report. Mrs. Daniel reviewed the Financial Report as of November 30, 2022. She detailed the statement of net position, the statement of activities, general funds, and the cash flow statement. Mrs. Daniel asked if there were any questions. There were none. Vice Chairman/Treasurer Bowen made a motion to accept the Financial Report as presented. Secretary Carter seconded the motion. The motion carried unanimously.

Under old business, Senior Accounting & HR Specialist Hackler briefed the Board on the Hogan Construction Contracts that are in the works for the New Fire Station/Headquarters and gave an update on the FY22 Financial Audit Report.


Under new business Fire Chief Baker reminded the Board that the office would be closed on Monday, January 16, 2023 for the Martin Luther King, Jr. Holiday.

There was no public in attendance; therefore, there was no public comment.

There being no further business, Secretary Carter made a motion to adjourn the meeting. Vice Chairman/Treasurer Bowen seconded the motion. The motion carried unanimously, and the meeting was adjourned at 5:53 pm.


Commissioner Jeff Hannah, Chairman

3/14/2023
Date Minutes Approved


Commissioner Paul Bowen, Vice Chairman/Treasurer


Commissioner Ken Carter, Secretary